

**Minutes Board of Health Meeting
March 17, 2011**

Present: Pat Duffey, Ken Lefebvre, Ann McCobb

Pat called the meeting to order 7:00 p.m. Rich Maccagnano joined the meeting at 7:35 p.m.

Invoices

Pat and Ken approved invoices for Century Health Care and a reimbursement for stationary. Rich signed bills when he arrived.

Approval of Minutes

Motion: Ken made a motion seconded by Pat to approve the February 17, 2011 minutes as submitted. Approved unanimously.

Motion: Ken made a motion seconded by Pat to approve the February 15, 2011 minutes as submitted. Approved unanimously.

HERC Update

Jim Connolly reported that he and Peter Jackson are working on updating their data base. They hope to have the reasons that some members are "pending" by the next meeting.

He reviewed the plans for the HOT WASH on March 31 at Pinecrest. BOH members will be present to award pins to those who participated in events during the past year. Ann is getting the pins from Liisa Jackson.

Chief Cassidy held an ICS training which was well attended.

Rich joined the meeting at 7:35 p.m.

HERC needs funds to renew its website. Jim will get the exact amount to Ann so that she can get the money from the Emergency Preparedness funding.

Administrative Items

Rich Wescott has reviewed the Cutler Heights as-built plans and final documents, and signed the Certificate of Compliance for the septic system.

Melissa Parker will be invited to the May meeting. Her contract needs to be renewed and Rich is wondering if she would advise decreasing the frequency of her inspections.

There were three applicants for the planning portion of the MWCHCF grant. The working group is developing questions and will interview the three on March 29th.

The District Incentive program grant application for 50K was filed on behalf of the seven towns that expressed strong interest. (Holliston and Framingham being two of the seven).

Tobacco control: Ann attended a training and we received an additional \$250 in funding due to that attendance.

MOTION: Pat made a motion to nominate Don Kramer, Ann McCobb and Cheryl Rudolph to a one year term as animal inspectors beginning May 1, 2011 thru April 30, 2012 pending acceptance of the responsibility by Cheryl Rudolph. Seconded by Rich and approved unanimously.

Motion to adjourn by Rich at 9:00 p.m. seconded by Ken and approved unanimously.

Respectfully submitted:

Patricia J. Duffey, R.N.

Approved: 4-7-11