

# **Board of Health Meeting Minutes**

## **November 14, 2023**

**Present:** Holliston Board of Health (BoH): Jay Leary (*Chairperson*)  
Peter Liffiton (*Vice-Chairperson*)  
Josh Mann (*member*)

Scott Moles, *Health Director/Agent*  
Ann Adams, *Health Department Clerk*

Jay Leary opened the meeting at 7:00 PM.  
Scott Moles read the Remote Participation Statement.

Board of Health roll call: Jay Leary – present, Peter Liffiton – present, Josh Mann – present

**Public Comment:** None

### **COVID-19 Update:**

- There are no active COVID-19 cases and a cumulative total of 3181 cases in Town.
- COVID-19 test kits are still available free at the Select Board office, Library and Senior Center, while supplies last, which is posted on the Town website.

### **Mosquitoes:**

- There was a 6th person who tested positive for West Nile Virus this season.
- There were no cases of Eastern Equine Encephalitis this season.
- There was a hard frost so the mosquito season is done for the year.

### **Holliston Woods- 1830 Washington Street, Septic Upgrade:**

- Scott approved the repair plans for the Holliston Woods septic system at 1830 Washington Street.
- Paul Saulnier, P.E. has the plans and will meet with Scott on 11-15-23.
- Wayland Excavating was chosen as the contractor for the repair.
- A pre-construction meeting was held on Wednesday 11-8-23 with Pulte, Wayland Excavating and the Holliston Woods Homeowners Association (HOA).
- Equipment mobilization started on 11-10-23.
- The engineering survey stakes have been placed.
- Construction of the back septic system has begun.
- The removal of the failed Perc-Rite system in the front septic field and repair will happen after the back system is functional to minimize the disruption to the community.
- Scott is working with the HOA to put the construction schedule on the HOA website.
- An updated construction schedule is due on 11-17-23.
- The pumps are not in, but expected on time.
- Scott will keep the Board apprised.

#### **419 Washington Street – proposed car dealer**

- Scott had sent the Board a proposed draft of a letter regarding using one of the buildings on 419 Washington Street as a car dealership / car detailing shop.
- The Board wanted the topic to be listed on the agenda specifically prior to discussion to keep the public informed. It will be added to the agenda for the next BoH meeting.

#### **83 Mohawk Path – Title 5 Inspector**

- Scott spoke with Claire Golden, Massachusetts Department of Environmental Protection (DEP) regarding Carmen Shay, the Title 5 Inspector who:
  - Failed to submit to the Board of Health the Title 5 report he wrote for 83 Mohawk Path and
  - Incorrectly wrote the report as a 5 bedroom home when it is a 4 bedroom home, causing the current homeowner to buy the home under false pretenses.
- Scott will follow-up with Claire sending a written letter identifying the problems.

#### **Holliston Drug and Alcohol Awareness Coalition**

- Zoe Moreau, Holliston Drug Free Coalition Coordinator, graduated from National Coalition Academy. Congratulations Zoe!
- The Community Assessments report was updated.
- 2024 goal setting is at the next meeting on 12-14-23 via Zoom.

#### **Downtown Sewer Project**

- DEP requested additional soil testing to be scheduled with the Board of Health, but hasn't gotten back to Holliston Facility Manager James Keast yet.
- There is a delay because they have found a vernal pool in the soil testing area.
- Scott will keep the Board posted.

#### **Animal topics**

- Dona Walsh, Animal Control Officer called in a goat issue at 33 Brook Street. Scott forwarded this information to Cherie Hafford, Agricultural Commission (AgCom) Chair.
- The AgCom are meeting tonight. No news regarding animal regulations.

**Flu Clinic vaccine subsidy:** MetroWest Pharmacy has sent a bill for 2 under-insured residents that the BoH voted to pay for. The bills will be voted later in this meeting.

**799 Washington Street – Gulf Station:** Scott reported nothing has changed regarding the Gulf Station as Travis Ahern, Town Administrator is in Executive Session discussing the possibility of the Town purchasing this property.

**22 Avon Street Septic upgrade:** Scott will send another reminder to the engineer requesting the as-built plan which is needed prior to his final inspection and Certificate of Compliance sign-off.

**81 Wingate Road**

- The 81 Wingate Road homeowner picked up the approved repair plan for the crushed Eljen system.
- He will let the Health Department know which installer he hires and the timing for the repair.

**Health Department Clerk position**

- Candidates were interviewed on 11-13-23 and a selection made.
- Travis Ahern, Town Administrator will interview the candidate in person.

**Records requestors from the last meeting**

- 86 Washington Street records were requested by Katlyn Putt, Lord Environmental Inc.
- Marshall Street Landfill records were requested by Nathan Sarapas, Environmental Engineer.

**Subdivisions Scott is reviewing for Planning Board:**

- Bonney Way consisting of 3 homes
- Jasper Hill Estates consisting of 4 homes

**Board of Health meetings in April 2024:** The 2<sup>nd</sup> and 5<sup>th</sup> Tuesdays in April 2024 (April 9<sup>th</sup> and 30<sup>th</sup>) do not conflict with Passover. This still leaves 3 weeks between April 30<sup>th</sup> and the next meeting on May. The Board agreed that April 9<sup>th</sup> and 30<sup>th</sup> would work for April 2024 meetings.

**Massachusetts Health Officials Association Annual Conference:** Scott attended the Massachusetts Health Officers Association on October 25 & 26 for his required Technical Credit Hours. Scott has renewed his Registered Sanitarian's license for 2024.

**Vacation:** Scott will be on vacation November 20 to 23<sup>rd</sup>. Paul Saulnier is Scott's Title 5 Agent backup. Scott is meeting with Paul tomorrow. There are no inspections scheduled at this time. Paul's fees are paid out of his revolving account and by the projects he does inspections for, e.g. Holliston Woods and others.

**Minutes:** Jay made a motion to approve the BoH meeting minutes from October 24, 2023. Peter seconded. Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.

**Bills:** The following bills were discussed and approved:

Flu Clinic vaccine subsidies for 2 underinsured residents: \$94.00

**Jay made a motion to approve the flu vaccine subsidies: \$94.00.**

**Peter seconded. Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.**

Massachusetts Association of Health Boards (MAHB) annual membership dues: \$150.00

**Jay made a motion to approve the MAHB annual membership dues: \$150.00. Peter seconded. Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.**

**Board Comment:**

- Peter said he would like the BoH meeting agendas to be more specific regarding the discussion items, and the Board concurred. Scott said he would do that.
- Jay reminded Scott that he had committed to providing the Board with weekly written updates regarding the Holliston Woods septic repair. It is important that the Board is aware of what is going on. Scott agreed.
- Jay asked if the Board will have input on the subdivisions that Scott is commenting on for the Planning Board. Scott said at this point the plans are very preliminary and the soil testing hasn't been done. The Planning Board will have hearings in December or January.
- Jay asked if Pulte had paid the fee for reviewing the Holliston Woods septic repair plan. Scott said they had.
- Jay asked if the 2 subdivisions had paid for their review. Scott said they had.
- Jay asked if 465 Hopping Brook Road, the Underground Injection Control had any action. Scott said nothing has been submitted and we are still waiting for the application and required fee to be submitted prior to any evaluation. Scott will look into how Pharmacann is currently handling their process water.

**Jay made a motion to adjourn the BoH meeting at 7:42 PM. Peter seconded. Roll Call: Jay Leary-Aye, Peter Liffiton-Aye, Josh Mann-Aye. Passed.**

Respectfully:  
Ann Adams, Health Department Clerk

Approval Date: 11-28-23