

# Board of Health Meeting Minutes

## January 10, 2023

**Present:** Holliston Board of Health (BoH): Josh Mann (*Chairperson*)  
Jay Leary (*Vice-Chair*)  
Peter Liffiton (*member*)

Scott Moles, *Health Director and Agent*  
Kristin Abraham, *Health Department Clerk*  
Ann Adams, *Health Department Clerk*

Josh Mann, BoH, Chairperson, opened the meeting at 7:00 PM.  
Scott Moles read the Remote Participation Statement.

Board of Health Roll Call: Josh Mann – present, Jay Leary - present, Peter Liffiton - present

**Public Comment:** Nicole Smith, 176 Hollis Street, asked how cumulative fines from the updated Tobacco Sales Regulations are imposed. The Board explained that each fine has a 36 month tolling period based on its violation date. The Holliston Tobacco Sales regulations are being updated align with the State’s regulations.

### **Tobacco Sale Regulation update:**

- Cheryl Sbarra, Executive Director and Senior Staff Attorney at Massachusetts Association of Health Boards, had prepared the Holliston Tobacco Sale Regulation update for the Board. She will be at the next BoH meeting 1-24-23 to answer any questions.
- Olivia Dufour, the previous Tobacco Control Manager is gone, but there is a contractor performing the duties, and Olivia’s position should be filled by May.
- Peter disagreed with the word “every” in the Tobacco Sales Regulation update, Section “D.3. Identification” which said “Each person selling or distributing Tobacco Products shall verify the age of *every* purchaser...”
  - Peter didn’t think purchasers who are clearly older than 21 need to be carded. He proposed removing the word “every.”
  - Josh thought “every” took the onus off the cashier to determine “over 21.”
  - Jay agreed with Peter that some folks are clearly over 21 and don’t need to be carded.
  - The State regulation with “every purchaser” being carded will supersede the local regulation.

**Peter made a motion to remove the word “every” from Section D.3. Identification of the updated Holliston Tobacco Sales Regulation. Jay seconded.**

**Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter -Aye Passed.**

- The Board requested a public hearing be posted for the next meeting, 1-24-23 for these updated Tobacco Sales Regulations.

**COVID-19 update:**

- There are 3 active cases (reported to the State) of COVID-19 in Town bringing the cumulative total to 3020.
- The Health Department received a third delivery of COVID test kits, masks, gloves and hand sanitizer last week.
- The test kits (42 cases, 90 kits per case, 2 tests per kit) are being distributed free to residents, similarly to the last 2 shipments, initially focusing on the most vulnerable residents, including Holliston Pantry Shelf, Mission Springs...
- The various Town departments, Police, Fire, Library, Senior Center... were informed of the availability of test kits.
- The children's face masks were given to the Schools. The Schools had already received a large shipment of test kits for their staff.

**Housing- 53 Wingate Road:** The 53 Wingate Road owners' son, J.P. Orminati sent the signed Purchase and Sale Agreement (P&S) to Scott. The closing is set for January 13, 2023. J.P. will keep Scott posted as the closing proceeds. Scott will keep the Board informed.

**Director Performance Evaluation:** Scott had his performance evaluation with Travis Ahern, Town Administrator. Travis will coordinate the meeting with Scott & Josh. Josh asked if the other Board members wanted to have input into Scott's evaluation. Jay and Peter said no, but they want to receive a copy of Scott's evaluation when it is done.

**Minutes: Josh made a motion to approve the BoH meeting minutes from December 27, 2022. Jay seconded. Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter -Aye Passed.**

**Bills:** The following bill was discussed and approved:  
**Josh motioned to approve the Amazon bill for an ink cartridge multipack: \$68.42**  
**Jay seconded. Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter-Aye. Passed.**

**Board Comment:** None

**Josh made a motion to adjourn the BoH meeting at 7:21 PM. Jay seconded.**  
**Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter -Aye Passed.**

Respectfully:  
Ann Adams, Health Department Clerk

Approval Date: 1-24-23