

Board of Health Meeting Minutes

December 13, 2022

Present: Holliston Board of Health (BoH): Josh Mann (*Chair*)
Jay Leary (*Vice-Chair*)
Peter Liffiton (*member*)

Scott Moles, *Health Director and Agent*
Kristin Abraham, *Health Department Clerk*
Ann Adams, *Health Department Clerk*

Jackie Winer, *Holliston Youth and Family Services Director, Holliston Drug and Alcohol Awareness Coalition Program Director*
Cynthia Listewnik, *Holliston School Committee*

Josh Mann, BoH, Chair, opened the meeting at 7:00 PM.

Scott Moles read the Remote Participation Statement.

Board of Health Roll Call: Josh Mann – present, Jay Leary - present, Peter Liffiton - present

Public Comment: None. There were 5 members of the public present.

COVID-19 and Flu update:

- There are 8 active cases of COVID-19 in Town bringing the cumulative total to 2943.
- A COVID vaccination clinic is scheduled for Saturday, December 17, 2022. Donna Muzzy will be assisting Scott to have Transformative Health run the clinic. There are currently 12 persons registered. They may call the people registered to shorten the length of the clinic.
- The Health Department will be getting another shipment of free COVID test kits to dispense to residents. They will be distributed similarly to the last 2 shipments, initially focusing on the most vulnerable residents.
- Flu and COVID booster shots are readily available at the pharmacies and doctor's offices.
- Ann Labonte, Salmon VNA contracted nurse is talking with Missy Jordan, Holliston Public School Head Nurse about running a School staff flu clinic, if Ann has surplus vaccine.
- Ann Labonte is going to give Scott the cost and timing for Salmon to run a flu clinic for the Town next year. The BoH can determine if the cost and timing are acceptable and affordable. After several inquiries, we've never heard back from MetroWest Pharmacy who ran our flu clinic last year.

Housing- 53 Wingate Road: Scott spoke with the owner's son, JP Orminati regarding making progress on securing 53 Wingate Road. JP said he has a Purchase and Sale agreement on the property and is having a closing soon. Josh was not convinced that JP's word was adequate and wants JP to come to the next meeting. Jay wants to know the closing date. Scott said he will call JP before the BoH at the next meeting or face consequences.

Director Evaluation: Scott said he will have his performance evaluation with Travis Ahern, Town Administrator next week, and will forward the results to the Board. The evaluation was supposed to be last week but they couldn't find a meeting time. The Board said they found the evaluation form from Travis to be excessive and daunting; they said would like a modified form that is

easier and to the point. Josh as the BoH Chair, will be meeting with Scott and Travis. The Board will be kept informed.

Minutes: Josh made a motion to approve the BoH meeting minutes from November 22, 2022.
Jay seconded. Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter -Aye Passed.

Bills: The following bill was discussed and approved:

Josh made a motion to approve the Salmon VNA bill for: Total = \$1,541.00
All COVID cases, paid by American Recovery Plan Act (ARPA)
Jay seconded. Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter-Aye. Passed.

Jay asked about the budget, ARPA funds and COVID expenses. Scott said there was still plenty of ARPA money at this point to cover COVID expenses.

BoH Meeting dates scheduled for the first half of 2023: The Board had no conflicts at this time with the posted meeting dates.

7:30 Public Hearing - Revision to Regulation for Sale of Tobacco Products

- Scott read the legal ad advertising this public hearing.
- Josh outlined the guidelines for public comment.
- Cherie Hafford, 242 Lowland, asked if other changes to the Tobacco Regulations were going to be discussed. Josh said no, just the items in the published draft.
- Jackie Winer, Holliston Youth and Family Services Director, Holliston Drug and Alcohol Awareness Coalition Program Director agreed with the proposed changes, and appreciates the BoH working with HDAAC. She looks forward to continued collaboration.
- Jay said he is concerned that this draft revision is not clear. The Board discussed the points of confusion and decided that the current draft needed clarification. The public hearing should be closed with no action taken.
- Scott will enlist Cheryl Sbarra, Executive Director and Senior Staff Attorney at Massachusetts Association of Health Boards to draft an update to the Sale of Tobacco Products Regulation.

Josh made a motion to close the Public Hearing. Jay seconded.
Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter-Aye. Passed.

Board Comment: None

Josh made a motion to adjourn the BoH meeting at 8:14 PM. Jay seconded.
Roll Call: Josh Mann- Aye, Jay Leary-Aye, Peter -Aye Passed.

Respectfully:
Ann Adams, Health Department Clerk

Approval Date: 12-27-22