

# **Board of Health Meeting Minutes**

## **March 21, 2019**

Present: Kylie Williams, Laura Nolan, and Scott Moles. Absent: Julia Lane  
Kylie called the meeting to order at 7:10 p.m.

### **Public Comment**

None

### **Approval of Minutes**

**A motion was made by Kylie and seconded by Laura to approve the 3/7/2019 minutes. Passed.**

### **Approval of Bills**

Stericycle ó Sharps Disposal Program pick-up on 12-17-18	\$105.00
Salmon VNA ó Maven communicable disease, Feb.2019	\$67.00

### **Nominations for Inspector of Animals**

The State Division of Animal Health has sent the Animal Inspector Nomination papers for the upcoming year. Scott recommended we continue with the current Animal Inspectors Dona Walsh and himself, and add Sophie Shulman, Dona's assistant. Dona and Sophie will attend the next BoH meeting on 4-4-19 to meet the Board.

Julia needs to be changed on the nomination papers to Kylie as the BoH contact, since Julia will be retiring from the Board.

**A motion was made by Laura and seconded by Kylie to nominate Dona Walsh, Sophie Shulman and Scott Moles as Holliston Animal Inspectors for the period of May 1, 2019 to April 30, 2020. Passed.**

### **54 Cedar Street – Local Upgrade Approval**

The septic design for 54 Cedar Street is being changed so the Local Upgrade Approval is not needed at this time.

### **Health Director's Report**

**Director Evaluation:** Kylie and Julia still need to send their completed Director Evaluation forms to Scott.

**FY'20 Budget:** Kylie went to the Finance Committee (FinCom) meeting with Scott. The FinCom requested the Board validate the health director salary and benefits spread sheet that Scott had submitted at the last FinCom meeting. Kylie said she would split the list with Laura and make the calls.

**BoH candidate needed:** Nomination papers have not been taken out for the open position on the Board of Health. Signed papers must be submitted by April 2 for a candidate appear on the election ballot.

**Central Massachusetts Mosquito Control Program** will begin larviciding in April, and has notified the Schools to initiate their outdoor pest control plan.

**Food issues:**

- The Health Department received complaint regarding roast beef at Table Top. Scott visited Table Top unannounced and found everything in order. Len Izzo, Holliston Food Inspector, said his announced inspection in February showed everything in order.
- Broad Hill Lavender Farm wants a food permit to be able to mix lavender with vinegar at her home. She has done that on Temporary Food Permits at farmer's markets, and now wants to do it in her home. Len will check into this matter and get back.

**Animal issues:**

- Dona Walsh fielded a three year old (2016) complaint regarding Holliston Meadows Pet Resort. Inspections at the facility have been acceptable.
- Scott and Dona visited Pick-a-Pup unannounced and found the conditions acceptable. There had been some social media negative comments. The new owners seem to be doing a better job. There is a new law requiring pet stores to only sell rescue animals, targeting eliminating "puppy mills."
- Two dog daycare facilities, Amusement Bark and Happy Tales 2 U, are operating without a Kennel License. Letters were sent informing them to comply.
- Happy Retriever is hoping to start day boarding, and they were notified of the need to get a Kennel License.
- 147 North Mill Street wants to get cows. The State requires Animal Inspector sign-off. Scott and Dona are withholding sign-off until the wetlands issues can be resolved.

**Trash complaint:** 241 Central Street, Scott sent letters to the owner and tenants.

**CBD Coffee:** Superette will begin selling CBD Coffee. The Board discussed and suggested that Superette should be sure to label adequately for customers.

**Rabies Clinic** on Saturday April 6, 2019 will have the Conservation Agent Ryan Clapp volunteering. The signs and press releases are out.

**Board Member Comment**

Laura and Kylie said they will be at the April 18, 2019 meeting (School spring break week). Julia will be absent.

Scott will be on vacation March 25 & 26, but there will be full office coverage.

**Laura motioned to adjourn the meeting at 8:15 pm. Seconded by Kylie. Passed.**

Respectfully submitted:

Ann Adams, Health Department Clerk

Approval Date: 4-4-19