

Board of Health Meeting Minutes

January 24, 2019

Present: Julia Lane, Kylie Williams, and Scott Moles. Absent: Laura Nolan
Julia called the meeting to order at 7:15 p.m.

Public Comment

None

770 Washington Street – Bar Athena

Lisa Mendoza Wood and Gordon Wood, the prospective owners of 770 Washington Street, presented their plans for Bar Athena.

- Lisa and Gordon were requesting using washable plates for dinner and brunch service, and paper plates for lunch service for the following schedule: Monday-closed; Tuesday-lunch only; Wednesday, Thursday & Friday-lunch & dinner; Saturday-brunch & dinner; Sunday-brunch.
- Paul Saulnier, Civilized Solutionsø 1-24-19 letter outlining the variance request for 32 seats was presented and discussed (attached).
- The previous owner, Jasper Hill Café was permitted for 39 seats, paper plate service with glassware and silverware.
- Dishwashers have become more efficient with their water usage.
- The research into the septic system found there is an internal and external grease trap. The Board would like the grease traps pumped and Scott will look in the tank to evaluate before the café opens in March.
- The current occupants of the building and their water usage were discussed.
- The system should be re-evaluated in 6 months.

Kylie motioned to approve a variance from Title 5, Section 203(3) to allow the proposed use of 32 seats at 30 gpd versus 35 gpd required for Bar Athena at 770 Washington Street for the serving schedule stated above. Julia seconded. Passed.

Approval of Minutes

A motion was made by Julia and seconded by Kylie to approve the 1/3/2019 minutes. All in favor.

Approval of Bills

The following bill was approved and signed:

Amazon, battery for moisture meter

\$4.80

235 Hanlon Road –Request for Revision

Scott presented the history of the 235 Hanlon Road septic system (attached) as the owner is requesting a revision for a 4 bedroom/no garbage grinder to a previously approved plan (3 bedroom with garbage grinder in 1983). The owner submitted a Request for Determination to the Conservation Commission for a 4 bedroom with no garbage grinder, and the ConCom approved it on 1-22-19. The Board discussed the request.

Kylie motioned to approve the revision to a previously approved plan at 235 Hanlon Road for a 4 bedroom with no garbage grinder. Julia seconded. Passed.

Holliston Pantry Shelf Souper Bowl fee waiver request

The non-profit Holliston Pantry Shelf is requesting a Food Permit fee waiver for the Souper Bowl fund raiser. The Board discussed the event.

Kylie motioned to waive the Pantry Shelf Souper Bowl food permit fee. Julia seconded. Passed.

Health Director's Report

Parks and Recreation cooking class is more of a residential use than commercial since it is instructional, teaching cooking skills to teens and adults. There will be no food service to the public. Scott inspected their kitchen outlining the required upgrades before issuing their food permit.

Marshall Street Landfill RFP for the solar farm should be available in the next week. Scott will keep the Board posted.

Director Evaluation: Scott requested feedback from the Board regarding his performance in preparation for his evaluation meeting with the Town Administrator, Jeff Ritter. The Board will complete the performance evaluation that Scott gave them and will be ready to discuss it at the 2-7-19 meeting. Scott also gave them a copy of his self-evaluation.

FY'20 Budget drafts were discussed. Scott presented the draft budget that meets the Finance Commission directives (2.5% salary increase, 1.5% overall), and a second draft budget that has a 6.1% salary increase for him. Scott will be asking for that salary increase based on the comparable salaries of health directors in surrounding towns. A budget draft needs to be sent to the Finance Commission by February 5th. The Board will vote on their FY20 Budget at the next meeting, 2-7-19. Scott will invite our FinCom Liaison, Michelle Zeamer to that meeting.

2019 Goals: Scott asked the Board for any suggestions for 2019 goals and presented a list of suggestions.

Food Code regulation will be changing in June 2019. There will be a policy requirement regarding vomit, regulating disposing of food products within a 20' radius of the vomit.

Board Member Comment

Kylie requested a status update on the revised Holliston Tobacco Regulations. Scott explained how the Holliston Tobacco Regulations changes of 21 minimum age for purchase as been adopted by the State.

Kylie motioned to adjourn the meeting at 8:15 pm. Seconded by Julia. Passed.

Respectfully submitted:

Ann Adams, Health Department Clerk

Approval Date: 1-7-19