

Board of Health Meeting Minutes

January 3, 2019

Present: Julia Lane, Laura Nolan, Kylie Williams, and Scott Moles.
Julia called the meeting to order at 7:10 p.m.

Public Comment

Boy Scout, Eddie Bombardieri and his dad were in attendance as part of Eddie getting his Environmental Badge. Eddie had questions about the Marshall Street Landfill and the proposed solar panel proposal. The Board discussed the Landfill with Eddie and Scott will be sending him some information. They welcomed his future questions.

Approval of Minutes

A motion was made by Julia and seconded by Laura to approve the 12/6/2018 minutes. All in favor.

Approval of Bills

The following bills were approved and signed:

Salmon VNA, Maven work for October	\$184.25
McKesson ó Sharps containers, Large & Small	\$267.71
Amazon ó Ink for BoH date stamp	\$5.89

Meeting Dates

The Board discussed the meeting schedule for the first half of 2019. The BoH usually meets the first and third Thursday of each month. Using that timing, there are several dates that conflict with the public schools scheduled holidays. The Board opted to leave the meeting schedule as is, and deal with any missing members as they arrive. At this point we know Laura will miss 1-17-19 and Julia will miss 2-21-19 and 4-18-19, but the other members will be there so we will have quorum.

Health Director's Report

FY'20 Budget draft will be discussed at the 1-17-19 meeting and the final budget needs to be voted at the 2-7-19 meeting as Scott is presenting it to the Finance Committee February 12th. Scott will try to get our FinCom Liaison Michelle Zeamer to attend our next two meeting. Laura will email her budget input to Scott prior to the 1-17-19 meeting that she can't attend.

Director Evaluation: Scott gave the Board a Performance Evaluation questionnaire for them to give him feedback on his performance. Scott will be having a performance evaluation with Town Administrator Jeff Ritter the week of January 15th.

Marshall Street Landfill: Scott updated the Board on the solar panel proposal. The Town was given a \$12,000 grant and authorized Beacon to write a draft RFP. Beacon will have their draft RFP to Jeff Ritter by January 17, and wants any comments back from the Board by January 30th. The draft RFP will also be reviewed by the Selectmen and town council. The Town will need to

decide if they want to lease out the landfill and vote at the Fall Town Meeting. There will need to be hearings of the BoH and Zoning Commission.

The Kleinfelder report was discussed showing that the Town Landfill was in good shape at this time.

Superette septic construction has been on hold until the high groundwater subsides.

Covanta Transfer Station is handling the periodic Saturday hours with no complaints from neighbors.

156 Lowland Street: A 3rd party inspector was appointed by the State to look and noise and operations compliance. Scott will forward the report to the Board. The back berm is being looked at by the Conservation Commission.

Housing complaints:

- 33 Cheryl Lane ó thought there was a septic issue, but turned out to be a bad washing machine. Town donated some trash stickers to help mitigate the mess.
- 4 Kathryn Lane ó leaky pipes fixed and bathroom repairs done by owner. Renter was put up in hotel for repairs and is moving back into the unit.

2019 Goals: Scott asked the Board for any suggestions for 2019 goals to be discussed at our next meeting.

Septic system plans: Kylie asked about interesting septic system plans being reviewed. Scott said he would sent the Board any plans that may be of interest to them.

Board Member Comment

None

Kylie motioned to adjourn the meeting at 7:50 pm. Seconded by Laura. Passed.

Respectfully submitted:

Ann Adams, Health Department Clerk

Approval Date: 1-24-19