

# Board of Health Meeting Minutes

## June 21, 2018

Present: Julia Lane, Kylie Williams, Laura Nolan and Scott Moles.  
Julia called the meeting to order at 7:02 p.m.

### Public Comment

None

### Approval of Minutes

**A motion was made by Julia Lane and seconded by Kylie Williams to approve the 5/17/2018 minutes. All in favor.**

**A motion was made by Julia Lane and seconded by Kylie Williams to approve the 6/7/2018 minutes. All in favor.**

### Approval of Bills

The following bills were approved and signed:

Salmon VNA	\$469.00
Stantec, Covanta Compliance Officer, Brian Moran	\$2,212.50

### Board Re-organization

**A motion was made by Kylie Williams and seconded by Laura Nolan to nominate Julia Lane as Board of Health Chairperson. Two in favor, Julia abstained.**

**A motion was made by Laura Nolan and seconded by Julia Lane to nominate Kylie Williams as Board of Health Vice-Chairperson. Two in favor, Kylie abstained.**

### Visiting Nurse Association (VNA) Contract

Salmon VNA & Hospice sent the Board an updated contract for FY2019 with a figure of \$6,500 inserted for the annual fee in the terms of the agreement. Health Agent Scott Moles reminded the Board that the budgeted amount for VNA in FY2019 is \$2,000. He told the Board that we averaged \$1,600 annually for the last three years with the former VNA servicer. Scott told the Board that we are looking into other possibilities, perhaps using the Framingham Board of Health as our MAVEN consultant. The Board discussed the situation and Kylie Williams suggested that a RFP be prepared. A meeting is scheduled with Salmon on Monday and Scott will update the Board after that.

### Health Director's Report

**Fy18 Budget:** Health Agent Scott Moles informed the Board that we have gone over budget in the clerical line item by approximately \$1,200. It requires a line item transfer from hazardous waste of \$500 and professional development of \$700.

**Tobacco:** Due to advertising requirements for a public hearing, the tobacco hearing must be re-scheduled. The Board decided to re-schedule for 8/16/2018. In the meantime, Scott will forward the current tobacco regulations and the draft regulations from Sarah McColgan to the Board for their review.

**Camps:** There are 5 camps to be inspected this summer.

**Motion:** **A motion was made by Kylie Williams and seconded by Laura Nolan to waive the temporary food permit fee for the Snack Shack at Stoddard Park run by the Park & Recreation Department. All in favor.**

**Stantec:** Compliance Officer Brian Moran did a recent inspection of Covanta. The Board received copies of his most recent report.

**MHOA Grant for Opioid Seminar:** Health Agent Scott Moles and Gina Stucchi, Director of Holliston Drug & Alcohol Awareness Coalition (HDAAC) attended a conference regarding opioid addiction and treatment. Gina was provided a new toolkit and additional Narcan treatment packages. Intern Hannah Rutley has been assisting Gina.

**465 Hopping Brook Road:** The owner is proposing installing two temporary trailers, one for facility operations and one for construction of the permanent facility. The Planning Board has approved the use for one year and the board is in agreement with that proposal also.

**Board Member Comment**

None

**Motion:** Laura Nolan motioned to adjourn the meeting at 8:10pm, seconded by Kylie Williams. All in favor.

Respectfully submitted:  
Lisa Deering, Health Department Clerk

Approval Date: 7-19-18