

Board of Health Meeting Minutes

June 21, 2012

Present: Karen McManamon, Eric Dickinson, and Ann McCobb. Rich Maccagnano was absent.
Karen called the meeting to order at 7:00 p.m.

Public Comment

None

Administrative Business - Board Reorganization

Motion: Karen McManamon motioned to nominate Rich Maccagnano Board of Health Chairman. Eric Dickinson seconded the motion. All in favor.

Motion: Karen McManamon motioned to nominate herself Board of Health Vice-Chairman. Eric Dickinson seconded the motion. All in favor.

Approval of Bills

The following bills were approved and signed:

G&L Laboratories	\$60.00
Century Health Systems	\$120.00
Norfolk Ram Group, LLC	\$1,246.00

Health Director's Report

Ann McCobb requested carryover from Paul LeBeau for 100 hours of unused vacation time. She is taking Friday's off as much as possible to reduce the carryover amount.

Ann has requested a \$150 transfer from the Finance Committee for the clerk position's pay for next week. The Budget has some extra funds in Purchased Services to cover that amount.

Beach Testing has begun. All has been going well so far with results far below the allowable limits.

Lions Carnival: The Board has received a letter from the Lions club for a fee waiver request. Ann explained that we cannot waive the entire fee because we must charge for Len Izzo's inspection.

Camps: Seven camps have applied so far.

There has been plenty of field work recently. The office has been busy.

Ann is working on long ongoing noise and odor complaints. She has been spending large amounts of time investigating them. She will be making unannounced visits with a DEP officer to the sites in the near future.

Region 4A has delivered the defibrillator and cabinet to our office. Working with Chief Michael Cassidy it has been decided to place the new apparatus in the Police station lobby and it was picked up by them today.

The State has sent mosquito related arbovirus information to the office. The information is valuable to the Board of Health staff when any positive EEE mosquitos are found in town as they were last year.

The Central Massachusetts Mosquito Control Project (CMMCP) has announced their July schedule. They have added Wednesday's to their regular Tuesday schedule for Holliston and so now have two servicing days per week in town.

7:15 Hearing – 931 Washington Street LUA

Mark Allen, P.E., Allen Engineering, LLC, presented a proposed local upgrade approval for the property at 931 Washington Street. He stated that it is a unique property with dimensions of 33'x220'. The system was upgraded in the 1960's with a tank to a leach field and has since failed. The property has constraints with abutting wetlands. The owner is planning to cut the plumbing of the house and reroute it to the back yard which will move the system from 22' to 35' off the wetlands. The system designed is a tank to a pump chamber to a leach field with an impervious barrier installed. The variance request includes a wetland setback and a property line setback. Gas and water lines are in the front yard.

Ann McCobb stated that the Conservation Commission needs to approve the plan and it has not been scheduled with them yet. Mark said he fully intended to go to the Commission and that a portion of the property is in a Zone A.

Ann would like the engineer to show the well at 29 Austin Road and add an effluent filter to the tank. She also requested a clarification in the soil data. She requested a 3/8" weep hole below the ball valve on the pump chamber. She will be watchful that the installer puts a 1% pitch from the distribution box to the lines.

Motion: Karen McManamon motioned to approve the variances requested at 931 Washington Street to allow reduction in the 10' property line setback to 6' and to allow reduction in the wetland setback from 50' to 35' as long as it approved by the Conservation Commission. Eric Dickinson seconded the motion. All in favor.

Mark Allen will get a revised plan to Ann.

7:30 Hearing – 377 Highland Street

Joseph Marquedant, J.D. Marquedant & Associates, Inc., presented a revised upgrade plan with two proposed variances. After meeting with the Conservation Commission, the engineer revised the plan to make a connection to the public water supply (PWS) that feeds the Orchards of Holliston development. By making this change they were able to move the leach field forward on the property to avoid the wetlands but the following variances are required:

1. Setback to the foundation of 20' to 13';
2. Minimum separation of depth to groundwater of 4' to 3'. The design includes a 40 mil poly barrier.

Ann McCobb spoke to Conservation Agent Chuck Katuska and he agreed that this revision is much better. She stated that it is all contingent on connection to the PWS and the abandonment of the well and no occupancy will be granted until the Certificate of Compliance is issued. Joe Marquedant discussed the process including sequence, stockpiling, erosion control and access.

Motion: Karen McManamon motioned to approve the variances requested at 377 Highland Street to allow reduction in the 20' foundation setback to 13' and to allow reduction in the minimum vertical separation to groundwater from 4' to 3' with the conditions of abandonment of the well, connection to the PWS and the Certificate of Compliance is issued prior to occupancy. Eric Dickinson seconded the motion. All in favor.

Health Director's Report

Annual Appointments: they are the same as last year. Ann received a letter from Dr. Laura Zisblatt saying she would be happy to continue as Medical Consultant.

Eric questioned Ann on the Beaver Agent position and she explained that the role occupies more time than you would imagine. The trapping season is 11/15 – 4/15 and other times the law says the Board of Health can issue a permit with the Conservation Commission if safety or public health is compromised.

Motion: Karen McManamon motioned to approve the list of Board of Health appointments for fiscal year 2013 as presented:

Health Director/Agent	Ann McCobb, R.S., MT(ASCP)
Food Service Inspector	Leonard Izzo, R.S., CHO
Inspector	Michael Graf, R.S., CHO
Burial Agent	Keefe Chesmore
Deputy Burial Agent	Ann McCobb
Beaver Agent	Ann McCobb
Engineering Consultant	Richard Westcott, P.E.

Eric Dickinson seconded the motion. All in favor.

Ann explained that our Animal Inspector, Donald Kramer, is nominated by the Board of Health but his appointment is done by the State annually in April.

Ann mentioned that we have a very inactive MRC, HERC currently has three members on the executive committee.

Motion: Karen McManamon motioned to extend the appointments for the HERC Executive Committee, Bill Tobin, Kathy Shore and Barbara Kattman for fiscal year 2013. Eric Dickinson seconded the motion. All in favor.

Liaison appointments: Ann explained that there is nothing mandated regarding liaisons but they help resolve common issues by occasionally sending a Board member to another Board's meeting. This will be deferred until all Board members are present.

Compliance Officer Contract: Brian Moran, (PE/LSP), Norfolk RAM Group, LLC, has no changes to his contract in scope or rate. All payments are made by Covanta. The job description and qualifications were written with Casella and were strongly written. With Covanta things have been fairly good and the Board was able to scale back the reporting last year from monthly to quarterly. Brian would also respond to a complaint if necessary. Fortunately, the number of complaints has decreased also. The escrow account has a current balance of \$4,491.09.

Motion: Karen McManamon motioned to accept the Compliance Officer contract with Norfolk RAM Group as presented for fiscal year 2013. Eric Dickinson seconded the motion. All in favor.

Century Health Systems Contract: This contract will be deferred until the next meeting. The contract was unable to be reviewed prior to the meeting.

Multi-use Building Forms: Rich believes the forms should not reference gross square feet but Ann stated that there would be no way to hold a standard without using it. The Board discussed the issue and decided to leave the form as is.

Meeting Schedule Change: During July, August and September, Board of Health meetings will be held on the 2nd and 4th Thursdays of the month due to various vacation, holiday and no meeting day schedules. The schedule will revert back to the 1st and 3rd Thursdays for October, November, and December.

Motion: Karen McManamon motioned to adjourn the meeting at 8:20p.m. Eric Dickinson seconded the motion. All in favor.

Respectfully submitted:
Lisa Deering, Health Department Clerk
Approval Date: 8-9-12