

Board of Health Meeting Minutes

November 30, 2017

Present: Claire Ann Scaramella, Julia Lane, Kylie Williams and Scott Moles.

Claire called the meeting to order at 7:00 p.m.

Public Comment

None

Approval of Minutes

A motion was made by Julia Lane and seconded by Kylie Williams to approve the 11/9/2017 minutes. All in favor.

Approval of Bills

There were no bills to sign.

Meeting Schedule

Due to scheduling conflicts, the Board decided to have one December meeting on 12/21/2017. Another meeting could be scheduled later in December if necessary.

The Board also decided to return to the first and third Thursday's of the month for their meetings beginning in January 2018.

Flu Clinic Nurse Stipend

As in recent years past, the Board decided to give the nurses that volunteered at our flu clinics a stipend.

Motion: Julia Lane motioned to give the nurse volunteers for our flu clinics on 10/28/2017 and 11/2/2017 a \$50 stipend and a \$100 stipend to our lead nurse. Seconded by Kylie Williams, two in favor. Claire Scaramella abstained.

Health Director's Report

15 Sparrow Lane: Health Agent Scott Moles updated the Board regarding the septic project at 15 Sparrow Lane. The original project was compromised by a house construction contractor driving on the newly installed system. Paul Saulnier, Civilized Solutions, redesigned a field for the system. The homeowner has requested a fee waiver for the redesign with the acceptance of payment of \$50 per inspection. The waiver would waive the \$125 revision fee.

Motion: Kylie Williams motioned to issue a new permit waiving the \$125 revision fee for the revised plan review at 15 Sparrow Lane, seconded by Claire Scaramella. All in favor.

Meningitis Outbreak: The State has announced a meningitis outbreak at UMass Amherst following 2 students were diagnosed. The State is preparing to vaccinate all students necessary before the December semester break at the campus.

Brooksmont Farm: The over-55 Pulte project on Concord Street, Brooksmont Farms, is getting ready for its first occupancies. Three units are closing next week. As the units come on line this project will follow similar procedures to the Holliston Woods project. As-builts will be received as they are completed and connected to the shared septic system.

Better Use Determination (BUD): Health Agent Scott Moles updated the Board regarding the most recent report from Kleinfelder. The Board is in charge of monitoring the project. The DPW has to test all sweeping and mulch /chippings before any use. Board member Kylie Williams questioned Scott regarding the specifics of the testing.

854 Washington Street, Chesmore Funeral Home: Chesmore has submitted an application to install a 2,500 gallon industrial sized waste tank. An application was received for 1,500 gallon tank in 1995, was approved but never installed. To allow them to complete a construction project in the Hopkinton office, Chesmore would like the tank installed in Holliston to perform embalming operations at this location. Once the Hopkinton project is complete the Holliston location will be Chesmore's back up location.

Tobacco 21: The tobacco 21 letters went to all tobacco retail locations. Updated signage has been difficult to obtain but is still being investigated. As of January 1, 2018 all purchasers of tobacco in Holliston must be 21 years of age.

Holiday Stroll: Food Inspector Len Izzo and Health Agent Scott Moles were in town to inspect the various food operations in town for the HBA Holiday Stroll. All inspections went smoothly.

2018 Permits: All 2018 permits are in process and being issued as received.

Board Member Comment

None

Kylie Williams motioned to adjourn the meeting at 7:35. Claire Scaramella seconded. All in favor.

Respectfully submitted:
Lisa Deering, Health Department Clerk

Approval Date: 12-21-17