

# **Board of Health Meeting Minutes**

## **September 14, 2017**

Present: Claire Ann Scaramella, Kylie Williams and Scott Moles.

Julia Lane arrived at 7:10 p.m.

Claire Ann called the meeting to order at 7:00 p.m.

### **Public Comment**

None

### **Approval of Bills**

The following bill was approved and signed:

Natick VNA	\$300.00
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**Short turnaround bill approval:** Health Agent Scott Moles brought up a situation to the Board regarding allowing him to sign bills in their absence if the bill approval is under a time constraint. He explained the situation with all of our Sanofi-Pasteur vaccine bills where a prompt pay discount is allowed. There have been situations where we have missed the discount due to our meeting schedule and bill processing time. He would only use this allowance in a time crunch situation and with approval of the Board.

**Motion:** **Kylie Williams motioned to allow Health Agent Scott Moles to sign invoices as necessary where a short turnaround is required, provided the Board is notified in advance and the Board provides approval of the invoice. Claire Ann Scaramella seconded and all in favor.**

Julia Lane arrived.

### **Approval of Minutes**

**A motion was made by Claire Ann Scaramella and seconded by Kylie Williams to approve the 7/27/2017 minutes. Two in favor. Julia Lane abstained.**

**A motion was made by Julia Lane and seconded by Kylie Williams to approve the 8/10/2017 minutes. Two in favor. Claire Ann Scaramella abstained.**

**A motion was made by Claire Ann Scaramella and seconded by Julia Lane to approve the 8/24/2017 minutes. Two in favor. Kylie Williams abstained.**

### **FY'18 Appointments**

Departmental Appointments were presented by Health Agent Scott Moles and voted on by the Board.

**Motion:** Kylie Williams motioned to approve the appointments for FY'18 as listed in the attached memo dated 9/14/2017 and as listed below. Seconded by Claire Ann Scaramella; all in favor.

		Expiration
Health Director/Agent	Scott Moles, R.S.	6/30/2018
Food Service Inspector	Leonard Izzo, R.S., CHO	6/30/2018
Burial Agent	Keefe Chesmore	6/30/2018
Deputy Burial Agent	Scott Moles	6/30/2018
Beaver Agent	Scott Moles	6/30/2018
Engineering Consultant	Paul Saulnier, P.E.	6/30/2018
Engineering Consultant	Ann McCobb	6/30/2018
Medical Consultant	Laura Zisblatt, MD	6/30/2018

Kylie Williams asked about the duties of the Burial Agent and it was explained to the Board by Health Agent Scott Moles.

#### **Health Director's Report**

**Flu Clinic Update:** The flu clinic is scheduled for Saturday, October 28<sup>th</sup> from 9:00 a.m. to 12:00 p.m. at the Placentino Cafetorium. We have received 100 High Dose (HD) and 180 State Supplied (SS) doses to date. Requests for volunteers will be going out in the next weeks.

An additional Town employee clinic will be held on Thursday, November 2<sup>nd</sup> at the Town Hall. Claire Ann Scaramella volunteered to staff this clinic.

**Lake Winthrop Beach Wrap Up:** The final beach testing for the season was done on August 28<sup>th</sup>. The beaches at both Stoddard Park and Pleasure Point have been in compliance since the prior closure at Stoddard Park.

Kylie Williams asked about the recent Town water notices posted on the Town website and Health Agent Scott Moles explained the chlorination issues that have occurred recently.

**Mosquitos, EEE/WNV:** A West Nile Virus positive mosquito was found in Millis, MA. No action plan is necessary yet in Holliston. Mosquito number have been down lately.

**Hurricane Concerns:** There have been no regional MRC requests for action at this date. The Town collected supplies and coordinated with surrounding towns to be shipped to Texas.

Cole Court has a generator in their central meeting room should it be necessary.

**Electric Car:** The Town has purchased two electric cars through a green community grant for the use of Town employees for inspections and work related excursions.

**FRE/Holliston Hills Development:** There are a series of lots in the Holliston Hills Development, owned by FRE building Company that have submitted septic plans but the lots have not yet been released. Currently one plan was approved subject to the lot release. The

plan was then revised for erosion control and the Planning Board released the lot at their meeting. The new revised plan is not yet approved and there has not yet been proof of recording of the released lots. The installer Michael Guigli called for an inspection today, which means he is operating without an approved plan. Health Agent Scott Moles spoke to the installer as well as the design engineer and told them to discontinue and work at the site. He will write them a warning letter.

**194 Lowland Street:** Property owner, Michael Brumber has submitted an application for a perc test. He is going to the Conservation Commission (ConCom) Tuesday night regarding the cease and desist order. There is a question whether the perc test will be in violation of the order and Health Agent Scott Moles will follow up with the ConCom Agent Kristen O'Brien.

**62 Ashland Street:** A soil test application was taken in and the homeowner is applying for a ZBA but no plan has been taken in at this time. Health Agent Scott Moles will follow up with the engineer.

**Infiltrator Septic System Failure:** Two more Infiltrator septic systems have been reported to be in potential failure. Both are 11 years old and on occasion both have had days of three times the daily water use of the system design. Health Agent Scott Moles will research the issue.

**Smart Septic Week:** The EPA has declared next week "Smart Septic" week as a tool to educate homeowners.

**Serenity at Summit:** Serenity at Summit, a detoxification and residential treatment center in Haverhill, MA sent information regarding their facility for presentation to the Board.

The next meeting is Thursday, September 28, 2017.

**Kylie Williams motioned to adjourn the meeting at 7:42 p.m. Julia Lane seconded, and passed unanimously.**

Respectfully submitted:  
Lisa Deering, Health Department Clerk

Approval Date: 9-28-17