

Board of Health Meeting Minutes

February 25, 2016

Present: Claire Ann Scaramella, Julia Lane, and Scott Moles. Absent: Karen Spaziante
Claire called the meeting to order at 7:00 p.m.

Public Comment

None

Approval of Minutes

Minutes from 2-11-16 were deferred to next meeting for signing, since only Julia and Karen were at the 2-11-16 meeting and with Karen absent, only Julia was eligible to sign.

Approval of Bills

The following bills were approved and signed:

Stantec – Covanta Compliance Officer	\$3,840.00
MIIA – Legal fees from Waldman case	\$5,511.00

Claire motioned to pay the MIIA bill of \$5,511.00, subject to a reserve fund transfer from the Finance Committee. Julia seconded, and passed unanimously.

FY17 Budget Discussion

The Board reviewed the proposed FY17 budget for submission to the Finance Committee. The Board discussed the options and selected Option C that has an increase in clerical hours and provides mileage reimbursement for inspections and meetings. They instructed Scott to include specific supporting information in the memo to the Finance Committee clarifying the impact of the requested 2 hour increase in clerical hours. Scott will send that tomorrow.

Health Director's Report

Holliston Health and Safety Indicators (HHSI): Scott presented the HHSI program that Jeff Ritter, Town Administrator, has initiated. It is a program that facilitates communications between town departments of key health and safety data to improve town services and potentially apply for grants funding to support town departments. Communication between town departments has always happened informally, and this will continue, but it will encourage new opportunities for collaboration. Jeff plans quarterly meeting for this program. James Stark from UMass Boston is helping guide this program.

Housing: There are 2 ongoing housing issues that were communicated to the Health Department from the Fire Department, which Scott is providing support for, while keeping the other collaborating departments informed.

Covanta Stormwater sampling and document organization: Scott is working with Covanta to get the required stormwater sampling after a sufficient rain event. Scott has gone through the 10 boxes of Casella/Covanta public hearing documents with Brian Moran, the BOH Chairman at the time of the hearings, and has culled out the pertinent documents reducing the excess by half. Reviewing these documents has provided older data that will be useful.

Kleinfelder contract extension request will be coming up for review and signing at the next BOH meeting. Kleinfelder provides testing at the Marshall Street landfill. Scott is reviewing their quarterly report and it looks ok. Payment to Kleinfelder is in the Selectmen's budget.

Best Use Determination (BUD) for street sweepings is in the 120 day review with the State. This is to determine if the street sweepings from winter can be used for road maintenance. Sean Reese from DPW has no comment. The BOH will review it at their April meeting.

Pulte, 55+ communities: Brooksmont, the 55+ community at 692 Concord Street will be breaking ground soon, as they have some sales interest. Washington Hills, the 55+ community under construction, has 6 deposits on units.

Casey's Fire: Last Thursday, 2-18-16, night Casey's had a fire from a cigarette in the parking lot mulch. The building was sprayed down causing no damage. There was water in the basement around empty kegs, which has been mopped up. Scott inspected Casey's Thursday night. Friday morning Scott met with the managers and posted signs restricting smoking within 10' of the building. The mulch has been cleaned up. The Building Inspector also inspected the site.

Vault Storage: The BOH meeting minutes have finally been moved to a secure location in the Town Hall vault. After the pipes burst several years ago, it became apparent that the older minutes were at risk. This document management work is part of a larger project to organize the vault storage, ensuring that the most appropriate documents are protected there. Many town departments are collaborating on this effort.

Board Member Comment

None

Julia motioned to adjourn the meeting. Claire seconded, and passed unanimously.

Respectfully submitted:

Ann Adams, Health Department Clerk

Approval Date: 4/14/2016