

Board of Health Meeting Minutes

January 14, 2016

Present: Karen Spaziante, Claire Ann Scaramella, and Scott Moles.

Absent: Julia Lane

Karen called the meeting to order at 7:00 p.m.

Public Comment

None

Approval of Minutes

A motion was made by Karen and seconded by Claire to approve the 12/10/15 minutes. All in favor.

Approval of Bills

The following bills were approved and signed:

Century Health Systems, Inc. ó VNA	\$577.50
Stericycle ó Sharps Disposal Program	\$105.00

Local Upgrade Approval – 938 Washington Street

Scott presented the septic upgrade proposed plan for an Eljen system, asking for a 2ø variance from ground water. The Board reviewed the plan and discussed the options.

Karen motioned to approve the LUA request of 2' from ground water for 138 Washington Street. Claire seconded and it passed unanimously.

Habitat for Humanity Fee Waiver Request - Chamberlain Street lots 1 & 2

Habitat for Humanity has requested that the well application fees for Chamberlain Street lots 1 & 2 be waived. The BoH already waived the plan review fees. The two homes will benefit local residents in need of housing.

Claire motioned to approve waiving the fee for Habitat for Humanity's well application for Chamberlain Street lots 1 & 2. Karen seconded and it passed unanimously.

80 Bald Hill Road – garbage grinder

The owners of 80 Bald Hill Road had Schofield Brothers do the engineering calculations to show that by removing their garbage grinder they have the septic capacity to re-designate the house from a 3-bedroom to a 4-bedroom. They have buyers for 80 Bald Hill Road who want a 4-bedroom house, and with the addition they did in 1991, the house is configured like a 4-bedroom. The Board discussed the proposal with Scott.

Karen motioned that 80 Bald Hill Road be allowed to re-designate to a 4-bedroom contingent upon documentation of removal of the garbage grinder from the Plumbing Inspector, and presentation of a 4-bedroom deed restriction. Claire seconded and it passed unanimously.

Covanta – check in mail

Covanta said the \$7,000 check was mailed to Town Hall by January 6, 2016. These funds were requested in October 2015. The Treasurer had no record of any check. Covanta will overnight a check to the BoH to arrive 1-15-16. The funds are needed to pay 2 outstanding bills for the Compliance Officer Brian Moran.

Karen motioned to give Covanta 2 business days to produce the check before initiating a hearing. They instructed Scott if no check arrived by Tuesday January 26th he was to notify Covanta that he will be posting a hearing for the January 28th meeting. Claire seconded and it passed unanimously.

Lawrence Waste, the managing company for Covanta, has had to reprimand several truckers for staging prior to opening; otherwise the transfer station operations have been smooth. Brian, in his December 2015 report, said the scales were due for calibration, but the site was free of debris. Brian's next inspection is in March 2016.

The bacteria testing still needs to be scheduled for the next rain event where flow would be observed from the infiltrator system to the stream. This is required in the Covanta Site Assignment and results should meet Class B Water Quality Standards at stream.

Health Director's Report

Housing – updates

- **16 Fruit Street** ó There were 4 tenants (at will) with no heat. The tenants will be moving out by mid-February. The building owner wants to sell the property to tear it down and put in a parking lot for the adjacent commercial building.

The owner was notified of the requirement to provide heat to tenants, and a tamper-resistant thermostat, set to 68 degrees, was installed.

- **29 Norfolk Street** ó The items on the check list have been taken care of by the owner; the windows and fire detectors are in. Scott has had difficulty getting the tenants to let him in to see if the bathroom water leak has been fixed. This inspection is anticipated within the next few weeks.

Accreditation - Mary Greendale sent an article about the Public Health Accreditation Board (PHAB) national accreditation for Boards of Health. Scott explained the PHAB accreditation process, requirements and benefits; having first reviewed them several years ago at Millis BOH. The fee is \$12,700 to initiate, a \$5,088 annual fee, and significant paperwork required. Holliston BoH meets the PHAB accreditation standards. At this point Ohio is the only state requiring this PHAB Board of Health Accreditation. No town in Massachusetts has PHAB Board of Health Accreditation. The Board decided to look into PHAB accreditation when it became more of a local presence.

Budget FY'17 - The Board discussed the FY07 budget, the short falls and the upcoming expenses. Scott is tracking his mileage, like the other inspectors in Town Hall, and will present those numbers at the next meeting. Scott suggested the Board try to increase the second clerk's weekly hours from 18 hours to 20 hours, and will present those numbers to the Board for discussion. The BoH budget needs to be to the Finance Committee on March 1st, so there are 2 more BoH meeting to come to agreement. The Board will invite the FinCom representative to a February meeting.

Souper Bowl fundraiser for the Food Pantry Shelf: Kathy Shore requested waive of the permit fee. Last year the fee was waived. The food is all prepared in permitted kitchens and kept hot until serving. Len Izzo, Food Inspector, will be notified of the function.

Karen motioned to waive the food permit fee for the Souper-Bowl Food Pantry Shelf fundraiser. Claire seconded and it passed unanimously.

Rabies Clinic ó Planning has started for the 2016 Rabies Clinic. The State designated the first Saturday in April as the date, so April 2, 2016 is targeted.

Medical Response Corps ó Scott is looking into attending, through a NACCHO funded grant, an April MRC conference in Dallas. He will keep the Board posted.

BoH Intern ó Tiffany Givner will be available to the BoH for a second semester, from January 25 to mid-May. She will continue what she was doing (blood pressure measurement for seniors) and will add onto her responsibilities.

Smoking regulations ó Natick BoH has extended the smoking restriction distance to 25' from a building entrance. Boston BoH has raised the age for tobacco sales to 21 years. The Board discussed the trends and what the State might do.

Board Member Comment

2016 Board Meeting Schedule:

Karen requested that the February 11th meeting start at 7:15 as she needs to work late. Claire said she wouldn't be available for the October 13, 2016 meeting.

Claire motioned to adjourn the meeting. Karen seconded, and passed unanimously.

Respectfully submitted:

Ann Adams, Health Department Clerk

Approval Date: 1-28-16