

# **Board of Health Meeting Minutes**

## **January 28, 2016**

Present: Julia Lane, Claire Scaramella, Karen Spaziente and Scott Moles.  
Karen called the meeting to order at 7:00 pm.

### **Approval of Minutes**

**A motion was made by Karen Spaziente and seconded by Claire Scaramella to approve the 1/14/16 minutes. Two in favor, Julia Lane abstained.**

### **Approval of Bills**

There were no bills for approval.

Health Agent Scott Moles told the Board that the Covanta check was received. He and Brian Moran, Compliance Officer, have a meeting scheduled next week with Tom Stanwood and Dan Peters, the new employee at Covanta.

### **Public Comment**

None

### **FY17 Budget Discussion**

Health Agent Scott Moles presented the most recent reviews of the FY17 budget to the Board. He explained to them two options; option A most closely represents the Finance Committee (FinCom) guidance of 2.5% salary increase and 1.5% overall budget increase. Option B increases the 18 hour clerk position to a 20 hour, benefits eligible position.

Scott questioned Mary Bousquet, Treasurer, and Jeff Ritter, Town Administrator, about the possible costs of providing benefits and the situation of working for two separate departments and combining the hours to become benefits eligible. Jeff told Scott adding benefits is \$15k - \$20k per position. Mary told Scott that the positions are considered to separate positions and cannot be combined.

Scott told the Board the Conservation Agent had presented a similar proposal to the FinCom to increase a clerk position to benefits eligible and was denied. The Board of Health meets with the FinCom on Tuesday, March 1, at 8:00 pm.

Scott suggested raising fees this year in the hopes of funding the additional benefited position. Board of Health fees have not been increased since 2009. He suggested that the Board look at staffing and fee schedules of neighboring communities. We will put together a fee comparison schedule for review. We will ask Michelle Zeamer, FinCom representative, to attend our next meeting.

### **Health Director's Report**

- Only two septic systems are currently under construction; Gorwin Drive and Sweet Grass Lane.
- Dan Waters, Region 4A Planner, came to the office for a meet and greet. He is new in the position and replaced Ryann Bresnahan.
- Highlands at Holliston – Health Agent Scott Moles is concerned about issues that have arisen over the winter regarding the armored slope behind many of the homes built in the development. We have had complaints of rocks popping and falling from the walls into yards. He has put Guerriere & Halnon on notice of his concerns.
- In Millis, Toll Brothers have purchased the Glen Ellen Country Club with the intent of putting up over 300 houses. Some Holliston abutters have received notice of the project. Scott will keep his eye on the project concerning water resources.
- Scott met with Soil Evaluator, Nicole Letendre, regarding her notes for the White Pines development, Kim Place and Katies Way from 1999. Builder Steve O'Leary is working on Katies Way and her notes are beneficial to the work at the project.
- A Zika virus travel advisory was received from the State.
- Scott attended the NEWEA conference on Tuesday. It concentrated on wastewater and looked at watershed approaches by the EPA, as new permit limits are set for wastewater treatment facilities. Stormwater and town requirements for stormwater treatment was also a big topic.
- The FY15 annual report is due with a copy available for the next Board meeting.
- The 2016 Rabies Clinic has been scheduled for Saturday, 4/2/2016 from 9:00 – 11:00am at the Highway Department.

### **Board of Health Comment**

None

**Karen Spaziante motioned to adjourn the meeting at 7:35 pm. Claire Scaramella seconded, and passed unanimously.**

Respectfully submitted:  
Lisa Deering, Health Department Clerk

Approval Date: 2/11/16