

Board of Health Meeting Minutes

February 5, 2015

Present: Rich Maccagnano, Karen Spaziante and Scott Moles. Eric Dickinson was absent.
Rich called the meeting to order at 7:00 p.m.

Public Comment

None

Approval of Minutes

Motion: A motion was made by Karen Spaziante and seconded by Rich Maccagnano to approve the January 22, 2015 minutes. All in favor.

Approval of Bills

The following bills were approved and signed:

Fay, Spofford & Thorndike, LLC (Compliance Officer)	\$1,760.00
Stericycle	\$140.00

Health Director's Report

152 Turner Road: There is an empty condo at this site that has had ongoing water damage and mold issues that Health Agent Scott Moles has been dealing with.

49 Church Street: The tight tank was pumped before the storms began. Weekly water meter reading are being forwarded to the Health Department to monitor the usage.

Rabies Clinic: The 2015 rabies clinic has been tentatively scheduled for Saturday, April 4th. Dr. Poling of Holliston Animal Hospital has agreed to participate and we are waiting on confirmation from the Town Clerk's office.

Zoning By-laws: Town Administrator Paul LeBeau has asked Health Agent Scott Moles to write a letter of support to the MWRC for a grant to rewrite some zoning by-laws and to attend two meetings, approximately 50 hours of work, in collaboration with Ashland, Hopkinton, Medway and Southboro. The Board would like more information prior to full commitment regarding the project.

Lions Club Spirit Social Food Permit

The Holliston Lions Club submitted a waiver request for an upcoming fundraising event the "Spirit Social" on February 27th. The Board said they would need to collect at least the amount that Len Izzo will charge for the inspection. We will talk to Len and defer this item to the next meeting.

FY 2016 Board of Health Budget

Michelle Zeamer, liaison from the Finance Committee (FinCom) joined the meeting. Michelle had received the Board's proposed budget via email. She asked about revenue sources of the Board, which are primarily from permits and licenses, as well as any other potential sources.

Rich Maccagnano brought up the request for the Board to give some of the inoculation funds to the Town's general fund. He explained that once this year's receipts have come in the Board will be in a

position to give back to the Town but that prior to now the Board was dealing with a number of changes in the last year regarding this account.

Michelle questioned the legality of digitizing Board of Health records, which is a goal for the next fiscal year, and it was explained that certain documents were allowed and that is being researched with the State.

Salary was discussed with Michelle and she told Health Agent Scott Moles to bring a copy of the general law that says that the Board of Health sets wages and salaries within the department.

Michelle explained an idea that some FinCom members have proposed in that all town departments level fund and give the schools any available increase.

Scott reviewed the proposed budget and explained particular line items and possible equipment purchases the Board may make next year. Rich stated that we don't have a lot of stuff and we are a people department. No mileage is included in the proposal and none is taken at this time.

Michelle suggested that the Board be prepared with a secondary 1% increase budget. She then explained the process to Scott and the Board. She said there was a possibility the meeting would be postponed due to a lack of quorum.

Motion: A motion was made by Karen Spaziante and seconded by Rich Maccagnano to accept the FY 2016 Board of Health budget as presented. All in favor.

Board Member Comment

None

Rich Maccagnano motioned to adjourn the meeting at 8:30pm. Karen Spaziante seconded, and passed unanimously.

Respectfully submitted:

Lisa Deering, Health Department Clerk

Approval Date: