

Minutes

Board of Assessors

Room 105

Tuesday, June 14, 2022

5:00 PM

The meeting convened at 5:05 PM in Room 105. Present were: Board members: Mary Greendale, chair, and Stephen Wang. Staff: Kevin Rudden.

1. Mary Greendale made a motion at 5:06 PM, seconded by Stephen Wang, to go into Executive Session to discuss abatements, as well as litigation, and subsequently to return to public session. The roll call vote on the motion was 2-0-0.
2. The board resumed its public session at 5:27 PM. Mary Greendale made a motion, seconded by Stephen Wang, to ratify the board's votes taken during the Executive Session. The motion carried 2-0-0.
3. Kevin Rudden gave the board an update on the application to the ARPA Steering Committee requesting funds for a Mobile Data Collection system: The steering committee met on June 13, 2022 and voted to recommend funding the project. The Select Board also met on June 13, 2022 and approved funding for the project. The next steps are waiting for Town Accountant Sharon Emerick to provide a project account number and then to issue a Request for Quotes for the project.
4. Kevin Rudden reported that comments from Peter Barbieri, Mary Greendale, Sharlene Harris, Human Resources and himself had been incorporated into the Month-by-Month Assessors' Calendar draft. Kevin Rudden provided a copy by e-mail to Peter Barbieri on June 14, 2022 and asked him to provide any additional comments.
5. Kevin Rudden reported that Assistant Assessor Sherrie Bates began her new position on June 13, 2022. She has already accompanied him on inspections, started to learn the

Tyler iasWorld CAMA software and the RRC Personal Property software, and also is helping with getting the Fiscal Year 2023 estimated tax bill extracts finalized.

6. Kevin Rudden reported that one part-time staff member will be on vacation the week of August 7, 2022 and a full-time staff member will be on vacation the following week. He said their time off should not affect office coverage or workflow. Mary Greendale and Stephen Wang both said they have no plans to be away during the summer months.

Mary Greendale made a motion, seconded by Stephen Wang, to adjourn the meeting at 5:44 PM. The motion carried 2-0-0.