

Minutes

Board of Assessors

Room 105

Tuesday, May 31, 2022

5:00 PM

The meeting convened at 5:05 PM in Room 105. Present were: Board members: Mary Greendale, chair, Jeffrey Marshall and Stephen Wang. Staff: Kevin Rudden.

1. The Board re-organized following the Annual Town Election. Jeffrey Marshall made a motion, seconded by Mary Greendale, to approve Mary Greendale as Chair, Jeffrey Marshall as Vice Chair and Stephen Wang as Clerk. The motion carried 3-0-0.
2. The Board welcomed Stephen Wang as a new member. Mary Greendale and Jeffrey Marshall discussed some of the Board's duties and Kevin Rudden gave him his Town Hall door key card and Assessors' Office key as well as discussing taking Department of Revenue Course 101 online.
3. Mary Greendale made a motion, seconded by Stephen Wang, to approve the meeting minutes for the May 17, 2022 meeting. Kevin Rudden explained that Town Clerk Elizabeth Greendale had told him that – with Peter Barbieri no longer on the board and Jeffrey Marshall absent from the May 17, 2022 meeting – the vote should be taken by Mary Greendale and Stephen Wang. The motion carried 2-0-1 (Jeffrey Marshall abstained).
4. Board members signed Motor Vehicle Excise 2016 Recommitment #253 in the amount of \$53.75. Mary Greendale raised the idea of having the Board let staff sign routine commitments such as this using name stamps. Kevin Rudden said he would want the Board members to still personally sign major tax commitments. The consensus was to let members think about the idea and vote on it at the scheduled June 7, 2022 meeting.

5. Kevin Rudden said he will provide Jeffrey Marshall and Stephen Wang the draft month-by-month Assessors' calendar listing tasks done by the Staff and by the Board for their review. Mary Greendale said she had sent comments to Kevin Rudden via e-mail.
6. Kevin Rudden discussed possible ARPA funding for the Mobile Data Collection System and provided Board members with background information on the data tablet, software, and justification for ARPA funding. The ARPA Steering Committee wants the Board to vote in support of the application, and Kevin Rudden asked Board members to review the material with an eye toward a vote at the scheduled June 7, 2022 meeting.
7. The Board set June 7, June 14 and June 28, 2022 as its next meeting dates.

Mary Greendale made a motion, seconded by Stephen Wang, to adjourn the meeting at 6:10 PM. The motion carried 3-0-0.