

Minutes

Board of Assessors

Room 105

Tuesday, April 19, 2022

5:00 PM

The meeting convened at 5:00 PM in Room 105. Present were: Board members: Peter Barbieri, chair, Mary Greendale and Jeffrey Marshall (on telephone). Staff: Kathryn Peirce and Kevin Rudden. Guests: Town Administrator Travis Ahern and Kathleen Buckley, ATA/HR.

1. Travis Ahern reviewed the hiring process for the Assistant Assessor position, explaining that Human Resources would review the applications received and asked board members to provide Human Resources with any questions that they wanted to ask applicants. The goal is to ask all applicants the same questions. The Human Resources office advised the Board of Assessors that HR will maintain this as the hiring process across all departments following the laws and regulations to avoid any potential challenges by aggrieved applicants. Peter Barbieri said he wanted to see the applications so that he could then know what specific questions to ask, based on the applicants' backgrounds. Travis Ahern noted that board members will not get to see the applications, but will – at some point – get to meet the finalist(s) for the position. After the applicant pool is narrowed down, it may be appropriate to ask questions tailored to a specific individual. Jeffrey Marshall said follow-up questions often develop from how a person responds to the initial question.
2. Mary Greendale made a motion, seconded by Jeffrey Marshall, to approve the meeting minutes for the April 12, 2022 regular session and executive session meeting minutes as written, with authorization to make the executive session minutes public. The motion carried 3-0-0.

3. Mary Greendale made a motion, seconded by Jeffrey Marshall, to approve the Supplemental Commitment #1 Assessments FY22 in the amount of \$56,640.66 (\$55,831.81 in real estate property taxes and \$808.86 in Community Preservation Act charges). The motion carried 3-0-0.
4. Mary Greendale made a motion at 5:13 PM, seconded by Jeffrey Marshall, to go into Executive Session to discuss exemptions and abatements, as well as litigation, and subsequently to return to public session. The roll call vote on the motion was 3-0-0.
5. The board resumed its public session at 5:45 PM. Mary Greendale made a motion, seconded by Jeffrey Marshall, to ratify the board's votes taken during the Executive Session. The motion carried 3-0-0.

A motion was made by Mary Greendale, seconded by Jeffrey Marshall, to adjourn the meeting at 5:46 PM. The motion carried: 3-0-0.