

Minutes

Board of Assessors

Room 200

Tuesday, March 12, 2024

5:00 PM

The meeting convened at 5:05 PM. Present were Jeffrey Marshall, chair, Mary Greendale and Stephen Wang. Staff: Kevin Rudden and Sherrie Bates.

1. Stephen Wang made a motion, seconded by Jeffrey Marshall, to approve the regular session minutes and executive session minutes for the February 6, 2024 meeting. The motion carried 2-0-1 (Mary Greendale was not present at that meeting.).
2. .Mary Greendale made a motion, seconded by Jeffrey Marshall, to approve the regular session minutes and executive session minutes for the February 20, 2024 meeting. The motion carried 2-0-1 (Stephen Wang was not present at that meeting.).
3. Mary Greendale made a motion, seconded by Stephen Wang, to approve and sign Motor Vehicle Excise Tax 2016 Recommitment #271 (\$5.00) and 2018 Recommitment #272 (\$172.50). The motion carried 3-0-0.
4. Mary Greendale made a motion at 5:10 PM, seconded by Stephen Wang, to enter into an executive session to discuss confidential exemption applications and abatement applications, with the intent to return to public session. A roll call vote was taken, and the motion carried 3-0-0.
5. The board returned to public session at 6:10 PM. Stephen Wang made a motion, seconded by Mary Greendale, to ratify the actions taken during the executive session. The motion carried 3-0-0

6. Kevin Rudden gave the board an update on the amount of funds in the Assessors' Overlay account (approximately \$501,000 as of March 12, 2024) and projected spending from the account through June 30, 2024. Kevin Rudden added that he and Town Administrator Travis Ahern had discussed the timing of declaring a surplus in the fund in terms of either the Annual Town Meeting or the Fall Special Town Meeting.
7. Kevin Rudden requested the board vote to declare \$102,675 as surplus Overlay funds, with this amount then available to fund two warrant articles the board submitted for the Annual Town Meeting warrant. These articles are: \$2,675 to release outdated Chapter 61/61A/61B liens and \$100,000 to replace the CAMA software system. Mary Greendale made a motion to declare \$102,675 as surplus Overlay funds, seconded by Stephen Wang. The motion carried 3-0-0.
8. Kevin Rudden told board members he had asked Town Administrator Travis Ahern to remove an Annual Town Meeting "placeholder" warrant article to accept a new state law providing exemptions to apartment owners who rent to low-income and moderate-income tenants. The reason is that the research into the exemption is still ongoing. Kevin Rudden said the want will include the articles submitted by the board every year.
9. The board set March 19, 2024 for its next meeting.

Stephen Wang made a motion at 6:45 PM, seconded by Mary Greendale, to adjourn the meeting. The motion carried 3-0-0.