

Minutes

Board of Assessors

Room 105

Tuesday, October 24, 2023

5:00 PM

The meeting convened at 5:04 PM. Present were Jeffrey Marshall, chair, Mary Greendale and Stephen Wang. Staff: Kevin Rudden and Sherrie Bates.

1. Stephen Wang made a motion, seconded by Mary Greendale, to approve the regular session and executive session minutes for the October 17, 2023 meeting. The motion carried 3-0-0.
2. Board members signed the LA-4 documents (Tyler and RRC) being submitted to the Department of Revenue by staff. Kevin Rudden said the Department of Revenue requires that at least two of the three board members to sign the LA-4 document electronically in its Gateway application.
3. Mary Greendale made a motion at 5:13 p.m., seconded by Stephen Wang, to enter into an executive session to discuss confidential exemption application information, with the intent to return to public session. A roll call vote was taken, and the motion carried 3-0-0.
4. The board returned to public session at 5:15 p.m. Mary Greendale made a motion, seconded by Stephen Wang, to ratify the actions taken during the executive session. The motion carried 3-0-0.
5. Board members reviewed the draft "Actionable Ideas" within the updated copy of the Strategic Plan recently distributed by Town Administrator Travis Ahern to department heads. Kevin Rudden's comments were included in what the board reviewed. He will give the annotated copy to Travis Ahern.

6. Board members reviewed the draft response to Pharmacannis on its application to put its 465 Hopping Brook Road facility under Chapter 61A farmland.
7. Board members took for review Kevin Rudden's draft regulations for a new local exemption for affordable rental housing, which was part of the "tax Relief" bill signed by Governor Maura Healey on October 4, 2023.
8. Kevin Rudden told board members there are 25 old deed liens for Chapterland properties that should be released. The cost to file the lien releases at the Registry of Deeds will be about \$2,700. Mary Greendale recommended putting an article on next spring's Annual Town Meeting warrant to cover the costs.
9. The board set October 31, 2023 for its next meeting, pending whether the date for the annual Tax Classification Hearing remains on November 6, 2023 or is moved to later that month.

Mary Greendale made a motion at 5:55 PM, seconded by Stephen Wang, to adjourn the meeting. The motion carried 3-0-0.

Documents Discussed:

- Minutes of October 17, 2023 meeting
- Minutes of October 17, 2023 executive session
- Strategic Plan draft from Travis Ahern dated October 16, 2023
- Undated draft letter to Kane & Company re: Pharmacannis
- Memo to Board of Assessors from Kevin Rudden dated October 19, 2024