

Minutes

Board of Assessors

Room 105

Tuesday, August 8, 2023

5:00 PM

The meeting convened at 5:05 PM. Present were Jeffrey Marshall, chair, Mary Greendale and Stephen Wang. Staff: Kevin Rudden and Sherrie Bates.

1. Mary Greendale said the town's draft Strategic Plan is circulating and board members should make comments on it. Kevin Rudden noted he had followed Town Administrator Travis Ahern's directive for department heads to review the plan and submit comments.
2. Mary Greendale made a motion, seconded by Stephen Wang, to approve the minutes for the August 1, 2023 meeting. The motion carried 3-0-0.
3. The board members and staff continued discussions on the draft "CAMA system comparison worksheet" originally prepared by staff and reworked by Jeffrey Marshall and Stephen Wang.

The board's consensus was to leave questions about specific features to a possible future RFP and to prepare a short list of questions for other communities' assessors to answer. Suggested questions were:

- What CAMA system do you use?
- How long have you used it
- Would you recommend it to other assessors?
- Why?
- If not, why not?
- If you "inherited" your CAMA system, would you have chosen it?
- Why or why not?

Jeffrey Marshall said he would refine these questions for the board's next meeting. Kevin Rudden recommended sending the questionnaire to assessors who serve on Massachusetts Association of Assessing Officers (MAAO) committees.

Mary Greendale made a motion, seconded by Stephen Wang, to follow this course of action. The motion carried 3-0-0.

4. The board set August 15, 2023 for its next meeting.

Stephen Wang made a motion at 5:53 PM, seconded by Mary Greendale, to adjourn the meeting. The motion carried 3-0-0.

Documents Discussed:

- Minutes of August 1, 2023 meeting
- Revised draft CAMA system comparison worksheet