

Minutes

Board of Assessors

Room 105

Tuesday, February 21, 2023

5:00 PM

The meeting convened at 5:06 PM in Room 105. Present were: Board members: Mary Greendale, chair, Jeffrey Marshall and Stephen Wang (on Zoom). Staff: Kevin Rudden and Sherrie Bates.

1. Jeffrey Marshall made a motion, seconded by Stephen Wang, to approve the minutes for the February 14, 2023 board meeting. The motion carried 3-0-0.
2. The board discussed the Fiscal Year 2024 budget process. Mary Greendale gave an overview of the Zoom meeting she and Kevin Rudden had earlier in the day with Dan Alfred of the Finance Committee.

Jeffrey Marshall said the idea of treating residential and commercial properties equitably is a valid one to make. Stephen Wang noted that there should be a sense of urgency to meet the Department of Revenue's directives. Mary Greendale said the driving force behind the requested budget increase is the DOR's directives and, if necessary, she would make that case at the Annual Town Meeting.

3. Kevin Rudden discussed how to get more businesses to return Forms of List and Income and Expense reports each year. The plan for now is to send letters after March 1st to those businesses not responding. While the board does not want to impose fines on non-filers, Jeffrey Marshall suggested mentioning in the letter that there could be a fine imposed. Mary Greendale wants to see the letter before it is issued to have a graphic design made for it.
4. Jeffrey Marshall made a motion at 5:35 PM, seconded by Stephen Wang, to enter into an Executive Session to discuss confidential exemption and abatement application information, with the intent to return to public session only for the purposes of ratifying

any actions taken in that executive session and then adjourning. A roll call vote was taken, and the motion carried 3-0-0.

5. The board returned to public session at 6:20 PM. Jeffrey Marshall made a motion, seconded by Stephen Wang, to ratify the actions taken during Executive Session. The motion carried 3-0-0.

Jeffrey Marshall at 6:40 PM, seconded by Stephen Wang, to adjourn the meeting. The motion carried 3-0-0.