

John Cronin, Chairman
Brian Loughlin, Vice Chairman
Peter Barbieri, Clerk

Kathryn A. Peirce, M.A.A.
Linda Clifford Assistant Assessor

**THE HOLLISTON ASSESSORS OFFICE
HOLLISTON TOWN HALL**

Minutes of Meeting Held: 06/06/2011

Meeting called to order at: 8:00a.m.

Attendees: P. Barbieri X, J. Cronin X, B. Loughlin X.

Other: K. Peirce

Meeting Adjourned at: 9:00a.m. On a motion by: P. Barbieri, Seconded by B. Loughlin
All in favor.

- BOA approved Motor Vehicle Excise Tax Abatement Report dated 06/01/11 – 06/03/11 and 05/25/11 – 05/31/11.
- BOA approved Earnings Worksheet dated 06/03/11 and 05/27/11.
- BOA endorsed Employee Change Forms for Mr. Waterman (resignation) and Mr. Loughlin (elected).
- BOA approved Expense Sheet for mileage to L. Clifford in the amount of \$33.50 for period 05/07/11 – 06/03/11.
- Board of Assessors reorganized;
As Chairman, Mr. Cronin: On a motion by P. Barbieri, seconded by B. Loughlin, Mr. Cronin abstains.
As Vice Chairman, Mr. Loughlin: On a motion by J. Cronin, seconded by P. Barbieri. Mr. Loughlin abstains.
As Clerk Mr. Barbieri: On a motion by J. Cronin, seconded by B. Loughlin. Mr. Barbieri abstains.
- The Board requests a copy of Ms. Peirce's contract to review and update. The Board also wishes to have each BOA employee present job description, tasks, and schedule (hours and days) to be presented at the 06/28/11 meeting.
- Motion by P. Barbieri, seconded by B. Loughlin to approved Meeting Minutes of 05/23/11. P. Barbieri was not in attendance. The Board invokes "Rule of Necessity" to have P. Barbieri vote on the Minutes. Vote 2-0-1 B. Loughlin abstains.

- The Board discussed the budget. J. Cronin reviewed current expenditures and remaining sum for 2011. Employee line item between Clerical and part time scheduling to be checked to insure \$100 balance at the end of the year to cover the \$100 in longevity.
- Professional Development 58.8% remaining, no expenses known to exceed remaining, so there maybe funds available for inspections. Same for Communication account, possible available funds for inspections. The Board will review final expenditures at a meeting in July.
- The Board will review the Abutters List Budget at the next meeting
- The Board discussed a Solar Proposal and payment in lieu of taxes. There is a question as to the exempt status and requirements of payment in lieu of taxes. Value is \$4,000,000. Proposal is 28% of the \$4,000,000. Exemption status to be reviewed further.