



APPROVED: 7/11/17

Holliston Board of Assessors  
June 14, 2017  
8:00 am Selectmen's meeting room #105

The meeting of the Board of Assessors was called to order at 8:00 am. Present were: John Cronin, Chair, Mary Greendale, Vice Chair, Peter Barbieri, Clerk and Kathryn Peirce, Principal Assessor.

- Ms. Peirce reported Selectmen signed the Solar Pilot.

The Board approved and signed the following:

- Ken Greenwood's expenses \$1,215.00
- Preliminary FY18 Real Estate taxes as follows:  
CPA Commitment \$254,047.99  
Personal Property Commitment \$532,553.66  
Real Estate Commitment \$21,730,899.55  
Valuation Commitment \$1,230,065.00 CEC Taxes for fy17 \$22,780.82  
Omitted Property Commitment \$22,780.82
- Payroll for W/E 060917 & 061617
- Discussed year-end and reserve fund. Balance in Salaries \$32,884.35. Needed to end year \$2,515.80. \$30,368.55 balance to transfer to Professional Services. Motion by P. Barbieri, Seconded by M. Greendale to request line item transfer from Salaries to Professional Services. All in favor: 3-0-0. Signed form.
- Met with Susan Woodrow, applicant for part-time Principal Clerk position. Applicant understands hours (19.5) and parties having vested in office previously. Applicant explained she previously performed in the position. Currently working part-time. Ms. Peirce advises we have a schedule for the fall so we should be all set. Schedule to be set with all parties in agreement. Assistant Assessor has started. Ms. Peirce to provide work schedule form to the Board next week. Motion by M. Greendale, Seconded by P. Barbieri to hire Susan Woodrow subject to employees' acceptance of schedule. All in favor: 3-0-0.

Meeting adjourned at 8:35 am. Motion by P. Barbieri, Seconded by M. Greendale. All in favor 3-0-0.

Respectfully submitted,  
Peter Barbieri, Clerk