

Peter Barbieri, Chairman
John Cronin, Vice Chairman
Brian Loughlin, Clerk

Kathryn A. Peirce, M.A.A.
Don Clarke, Assistant Assessor

**THE HOLLISTON ASSESSORS OFFICE
HOLLISTON TOWN HALL**

Minutes of Meeting Held: 10/22/2015

Meeting called to order at: 8:45am

Attendees: P. Barbieri X., J. Cronin X

Other: K. Peirce

- BOA reviewed list of all the Town's ABC3 Applications. Three organizations have not completed the necessary paperwork of filing with the Attorney General's Office. Ms. Peirce will contact each entity and notify them for the need to file the Public Charity Form.
- BOA approved Motor Vehicle and Trailer Excise Recommit for 2013 Bill #14224 totaling \$197.60.
- BOA endorsed multiple forms for the benefit of the Town Accountant. These cover sheets were attached to previously endorsed abatements for Motor Vehicle Excise Tax. The Board asked Ms. Peirce to check with the Accountant to see if it is necessary for such duplication of effort in the future.
- The Planning Board Chairman contacted Mr. Barbieri to inquire as to commercial value assessments. He was advised to schedule a meeting with the Board of Assessors to get on the agenda and address in a public forum.
- BOA approved Time Sheets for pay period ending 10/16/15 and 10/23/15.
- BOA discussed the matter of Public Charity record keeping. BOA votes to direct such entities to provide P.C. forms with annual exemption applications going forward. Motion by J. Cronin to accept P.C. exemption applications in FY16 without such a form as public use is detailed in the ABC3 forms. However the P.C. form will be necessary in FY17 going forward. Second by P. Barbieri. All in favor 2-0-0.
- At 9:15 J. Cronin made a motion to adjourn the meeting. Second by P. Barbieri. All in favor 2-0-0.

Respectfully Submitted,
John Cronin

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