

John Cronin, Chairman
Brian Loughlin, Vice Chairman
Peter Barbieri, Clerk

Kathryn A. Peirce, M.A.A.
Donald Clarke, Administrative Assessor

**THE HOLLISTON ASSESSORS OFFICE
HOLLISTON TOWN HALL**

Minutes of Meeting Held: 7/29/14

Meeting called to order at: 8:00a.m.

Attendees: B. Loughlin X, J. Cronin X, P. Barbieri X

Other: K. Peirce

- K. Peirce reported on inspections. Don is averaging 20 per day. May need more funds due to travel costs.
- BOA signed Motor Vehicle Commitment #4 and documentation totalling \$101,362.23.
- BOA signed Motor Vehicle Abatement Report totalling \$1,271.25.
- Motion by P. Barbieri, second by B. Loughlin, to approve minutes of 7-22-14. Vote 3-0.
- BOA discussion field review of sales in neighborhoods 32, 33, 43 and 45. Ratios in 80s to 1.30s. Schedule meeting for August 23 at 9:30a.m. K. Peirce suggested adding NBHD 42 as well.
- BOA signed Community Software Consortium bill for \$2,200.
- BOA signed Weekly Payroll for 7-25-14.
- BOA discusses K. Peirce contract and annual review. The Board reviewed many aspects of the contract that may need changes. Ms. Peirce to schedule Board to review her performance annually before end of fiscal year and to complete evaluation form. Board to review work and file report.
B. Loughlin suggested funding more education in state. Issue of funding.
P. Barbieri asked about general office hours, Kathryn at 40, staff at 35 with the exception of clerks shared position which is at 37 until upcoming retirement and then it will go to 35.
J. Cronin questions need for annual goals and objectives. Consensus is yes. Maintain work with Kathy to develop goals.
J. Cronin proposes to delete identification of salary. OK.
- Motion to adjourn at 8:40a.m.

Respectfully submitted,
Peter Barbieri, Clerk