

Brian Loughlin, Chairman
Peter Barbieri, Vice Chairman
John Cronin, Clerk

Kathryn A. Peirce, M.A.A.
Linda Caron, Assistant Assessor

**THE HOLLISTON ASSESSORS OFFICE
HOLLISTON TOWN HALL**

Minutes of Meeting Held: 5/6/14

Meeting called to order at: 8:05a.m.

Attendees: B. Loughlin X, J. Cronin X, P. Barbieri X.

Other: K. Peirce

- BOA approved Report of Abatements dated 4/30/14.
- BOA approved Report of Vehicle Abatements dated 4/30/14 and 5/5/14.
- The Board approved Earnings Worksheet for Pay Period ending 5/2/14.
- BOA approved Meeting Minutes for 4/29/14.
- Ms. Peirce reported on the applicants for the Administrative Assessor position. Seventeen applications were received including one late applicant. Only one candidate had experience working in an Assessors' office; however, that individual had no experience working in the field. One candidate had experience as an elected Assessor. Many had experience as an appraiser. The Board was provided with copies of all the applicants' resumes and applications.
- Board interviewed three candidates for the position of Administrative Assessor. The first candidate interviewed had extensive experience working in the field both on residential and commercial properties. The candidate had limited experience in an office setting and like the other candidates no CAMA input experience or personal property experience.
- The second candidate had experience working in an Assessors' office but no field experience. The candidate was eager to learn and had good personal skills for dealing with citizens.
- The third candidate also had extensive field experience dealing with residential properties and condominiums. She explained her computer skills which appeared to be more extensive than the first candidate. She explained how she dealt with difficult personal situations in an office setting.
- Based upon all of the candidates' lack of both field and office experience the Board requests Ms. Peirce to schedule interviews with two other candidates.
- Meeting adjourned at 9:10 a.m. Motion J. Cronin, second by P. Barbieri. All in favor. 3-0-0.

Respectfully submitted,
John Cronin, Clerk