

HOLLISTON AGRICULTURAL COMMISSION  
MINUTES

Wednesday, August 10, 2016

Members Present: PJ Kilkelly (Chair)  
Justin Brown (Vice Chair)  
Charlie Roberts (Clerk)  
Natalie Kent (Associate)  
Tyla Doolin (Associate)

Members Absent: Helen MacArthur (Treasurer)

Interested Parties: Bobby Blair  
Ryan Cheney  
Jocelyn Tremblay (Member pending Selectman approval)

Meeting Called to Order: Chair, PJ Kilkelly called the meeting to order at 7:05pm.

Minutes of the last Meeting:

**Motion:** Justin Brown made a motion to accept the minutes from the June 22, 2016 meeting.

**Second:** PJ Kilkelly seconded the motion.

**Discussion:** None

**Vote:** Passed unanimously.

Public Comment: None

Butterfly Aviary: PJ Kilkelly gave an update on the Butterfly Aviary  
PJ stated that Rita Bell had donated \$50, Charlie will send a thank you note.  
Tyla will contact Paula Mark to get the thank you card and get them to Charlie.  
Sue Logan had spoken to PJ about doing postcards for the Butterfly aviary.  
PJ will send out more info.

Community Gardens: Natalie Kent gave an update on the community gardens.  
Natalie stated there had been confusion after somebody cut and removed two of somebodies egg pants from his plot. Natalie suggested putting up signs to let people know its not for community picking.  
It was suggested 'Community Garden Members Only' sign should be made up by Natalie,  
Natalie stated Ag Com banner she had made up last month came back cheaper so it was only \$25.

Strategic Plan: Justin Brown gave an update on the Strategic Plan.

Justin passed around some examples of how other town departments have written strategic plans.

Justin stated he listed out the goals and how we will achieve them for people to review.

**Action Item: Everyone to review Justin's sheets and come back at the next meeting with feedback.**

#### AgCom Board Liaisons:

Charlie said he had spoken to Scott at BOH who said we could attend one of the meetings and to let him know when.

PJ had reached out to Conservation Commission.

Communications: Justin Brown gave an update on the group email.

Justin suggested not using google group but after discussion it was decided to keep it.

Justin will send out another invite for everyone

#### Farm Liaisons:

Justin has added a link to the website to allow farmers to add their info to the website

PJ stated we should follow up on this later in the fall.

Board of Selectmen Meeting Update: Justin and PJ will attend the next Selectman meeting to give them an update.

Website: Justin Brown gave an update on the website.

Justin stated that he and Helen had received an email from Tony Lulek stating he had renewed the old website and would like to be compensated for his expenses. Justin stated Helen would explain more about this next meeting

Justin asked if anyone had hi res photos to pass them along and if every could review the website.

#### Farms Day:

Farms Day will be September 11, 2016 10am to 4pm

No rain date.

Farms Day signs: Tyla will ask Paula Mark if she knows where the signs are, PJ will update and distribute the signs

Charlie will contact Tony Lulek to see if he can help with the flyers or send over the original files to be updated.

Tyla will make 200 B&W copies of the 8.5x11 flyers with the map and matrix to be handed out at farms day.

Charlie will make 12 copies for stores of the 11x17 color flyers.

Justin will plug farms day on Facebook.

PJ stated the Local Town Pages news were doing a story on Sunday at 10.30 and we would need to get the flyers to them soon afterwards.

Natalie will setup the Ag Com tent outside the Butterfly Aviary as AgCom HQ.

Membership:

Jocelyn Tremblay stated she was still waiting to hear from the Selectmen. PJ will follow up and see where we stand.

New Business

Celebrate Holliston: PJ stated he would like to get a booth at Celebrate Holliston everyone agreed, we will all chip in to man the booth.

Next Meeting: The next meeting will be Wednesday August 31st, 2016. Meetings afterwards would be the first Wednesday of each month.

Meeting Adjourned:

**Motion:** PJ Kilkelly made a motion to adjourn the meeting at 9:14pm.

**Second:** Justin Brown seconded the motion.

**Discussion:** None.

**Vote:** Passed unanimously.

Respectfully submitted,  
Charlie Roberts, Clerk