

**BOARD OF WATER COMMISSIONERS
NOVEMBER 30, 2010
MEETING ROOM 105**

Present: Jeff Weise, Jared Adams, Dennis Ferreira,
Doug Valovcin, and Ron Sharpin

Present: Kirsten Ryan, SEA
Jack Blais, resident
Two residents of Mission Springs
Paul Saulnier

Meeting began at 6:30pm

WELL #2 REPLACEMENT WELL – STATUS

Kirsten Ryan updated the board on the progress made on the replacement well for Well #2. The drilling teams has encountered ac problem trying to reach a depth of 35 feet.

Jon Juhl, developer of Cutler Heights, arrived at 6:40pm.
Brenda Farrell, Holliston Housing Authority, arrived at 6:40pm.

Ms Ryan informed the board that the pump station design plans are “progressing well.” She has spoken with Susan Connors of DEP who told Ms Ryan that she thought that changes in the schedule would be okay. Ms Connors will inform Marielle Stone of DEP of the changes.

Ms Ryan expects that the project will go out to bid in March 2011. The well must be on-line by November/December 2011.

WELL #4 - REPLACEMENT WELL STATUS

Ms Ryan will give an amendment to Mr. Sharpin for SEA’s physical assistance with a 30-day water quality test.

Quotes from two firms to conduct the test have been received. Maher Services has the lowest bid.

The plan is to run the plant for 8 hours per day and let it go to waste the other 16 hours per day.

WELL #6 – STATUS

December 6, 2010 is the expected start-up date for Well #6.

WELL #7 – STATUS

Maher Services is conducting the pump test at Well #7. They have started to set up for the test. They plan to pump Wednesday, Thursday, and Friday.

BLUELEAF RESEARCH PROJECT

Ms Ryan thinks that Well #6 would be a good candidate for Blueleaf Research Project. They want to conduct a pilot study (especially for manganese). There is no cost to the Water Department (for now).

CUTLER HEIGHTS DEVELOPMENT – STATUS

If the board plans to hold a Water Rate Hearing, Mr. Adams announced that a 10-day notice is required.

Jon Juhl, developer of Cutler Heights, presented his counterproposal for water rates to the board. Meter fee charges were a major component of the counterproposal. The board's meter fee proposal of \$7.50/quarter for each unit was unacceptable to Mr. Juhl. The board had proposed this when Mr. Juhl requested that Mission Springs, Cole Court, Cutler School, and Cutler Heights facilities be treated like property owners of single-family residences. He wants the residents of these facilities to be charged for TIER1 water rates until the total of the water usage exceeds 1500cubic feet **per unit**. So Cutler Heights' thirty units would need to exceed 45,000cubic feet (1500 x 30 units) before they cross into TIER2 water rates. Mr. Juhl told the board that their proposal "wipes out" any savings for the residents of these facilities.

Brenda Farrell, Holliston Housing Authority, informed the board of the following:

- Meter cost proposal by the board is "a hit" to the HHA
- HHA leases the land to the Cutler Heights developers.
- HHA has begun to install low-flow toilets at Cole Court
- HHA plans to update the laundry facilities at Cole Court
- No increase in Social Security for residents
- No place to cut expenses
- Cole Court and Cutler School are "low income housing" (not affordable housing)

Mr. Blais and Mr. Saulnier left at 7:25pm.

The board announced that there are two options available:

- Facilities can be treated like other properties
- Go back to current status

Mr. Sharpin requested that Mr. Juhl speak with Paul LeBeau as this is a town-wide problem.

Mr. Ferreira requested that Ms Farrell provide the board with the covenants from Cole Court and Cutler School that shows the restrictions placed on HHA. He also requested covenants from Mr. Juhl.

Ms Farrell, Mr. Juhl, and the two Mission Springs residents left at 8:00pm.

SOUTH STREET – WATER ISSUES

The water pressure problem at 99 South Street has been determined to be on the property owner's side of the water line. The owner had agreed to pay for backhoe work on his property at a previous board meeting.

KP SYSTEMS TRAINING

Training on the KP SYSTEM will be held on November 23, 2010 in Room 105. The company has been upgrading the software and staff will learn about the changes at the training.

HOPPING BROOK TANK – STATUS

Due to complaints about water pressure from property owners at Hopping Brook Park, Mr. Valovcin has had to adjust his schedule for the re-filling of the Hopping Brook tank. He will be choosing off-hours and weekend hours to complete the job.

ENTERPRISE FUNDING – STATUS

Mr. Sharpin has consulted with Mary Bouquet, Town Treasurer, and Dave Nalchajian, Town Accountant, to learn the extent of the work involved in carrying simultaneous accounting books during the transition to an Enterprise Fund.

Mr. Weise reported that the Finance Committee chairman is soliciting Enterprise Fund questions from the members of the committee. He will forward those questions to Mr. Weise for answers from the board.

ASSET MANAGEMENT STUDY – STATUS

Mr. Sharpin plans to meet with Faye, Spofford, and Thorndike who are conducting the study. In determining priorities for replacing pipes, FST will study various scenarios such as considering only age and material.

Wetlands maps would also be examined to see whether or not that there is encroachment on certain critical areas.

Mr. Weise suggested the need of a monthly/weekly schedule of the upcoming work. The board agreed that a rough cost of the work is also needed.

BACKFLOW TESTING

The board would like to include the Board of Health with backflow testing. There needs to be a "follow-through."

MINUTES REVIEW

No minutes were reviewed by the board.

LIST OF DOCUMENTS

Counter Proposal presented by Jon Juhl for Water Rate Changes for Cutler Heights, Cole Court, Mission Springs, and Cutler School

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Adams made a motion: **“Motion to adjourn”**

Mr. Ferreira seconded the motion.

Mr. Adams, Mr. Ferreira, and Mr. Weise voted in favor of the motion.

The meeting adjourned at 8:30pm.

Next BWC meeting – December 15, 2010 at 6:30pm.

Respectfully submitted,

Tricia Keating
Clerk

Approved 2/9/11 as written

Board of Water Commissioners Meeting

November 30, 2010

(Meeting to start at 6:30 PM in Room # 105)

- **Public Comment – (6:30-6:45)**
- **Cutler Heights – (6:45-7:30)**
- **Well #2 – replacement well status– (7:30-7:40)**
- **Well #4 –replacement well status – (7:40-7:50)**
- **Well #6 – colored water status –(7:50-8:00)**
- **Well #7 – pump test status – (8:00-8:15)**
- **KP Training – (8:15-8:20)**
- **Water Department Activities – (8:20-8:45)**
 - *Hopping Brook Storage Tank-status
 - *Mt Hollis Tank Easement-survey
 - *South Street-status
 - *DEP Wellhead Protection Plan for Well #2-submittal
 - *Blueleaf research project
 - *Asset Management project
 - * Enterprise Funding-dual budgets
- **Invoices, Contracts and Minutes – (8:45-9:00)**
- **Adjourn – (9:00)**

Next BWC Meeting – December 15, 2010 @ 6:30 PM in Room #105