

**BOARD OF WATER COMMISSIONERS  
APRIL 7, 2010  
MEETING ROOM 105**

Present: Dennis Ferreira, Jeff Weise, Jared Adams, Doug Valovcin, Ron Sharpin

Carl Damigella, Selectman, arrived at 5:30pm.  
Jon Beekman, SEA, arrived at 5:30pm.  
Dave Keating, resident, arrived at 5:30pm.

**Meeting began at 5:30pm.**

**METERED VERSUS PUMPED WATER ACCOUNTING**

The board discussed the 20% discrepancy between the numbers for metered water and pumped water.

Jon Beekman of SEA walked the board through the numerous possible reasons for the discrepancy. He stressed that he believed that there is NOT one reason, but rather a **number of reasons** – each with small water usage.

Paul Saulnier arrived at 5:35pm.  
Paul LeBeau arrived at 5:35pm.

Mr. Beekman also stressed that the department should be looking at **monthly numbers** rather than daily or weekly numbers. And, since many towns usually have 10% unaccounted-for-water, the department should be looking for only 10% unaccounted-for-water (20% - 10%).

Joseph DiCecco, resident, arrived at 6:15pm.

The board plans to investigate using a forensic accountant to determine the discrepancy.  
Mr. Beekman left at 6:30pm.

Mr. Ferreira made a motion: **“Motion to use an independent water audit Consultant”**

**Mr. Weise seconded the motion.**

**Mr. Ferreira, Mr. Weise, and Mr. Adams voted in favor of the motion.**

Mr. Sharpin will obtain names of two consultants to meet with the board at the next BWC meeting on April 14, 2010.

Paul Saulnier left at 6:35pm.

**CEDAR STREET WATER PRESSURE**

Tim DiCecco of 191 Cedar Street appeared before the board to ask for boost in his water pressure. He has about 13psi (pounds per square inch) now.

The board discussed options to boost the water pressure on Cedar Street. One option that is planned is to create a new booster station at a new location (on Turner Road). Another

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option would be to put a pump in a vault in the street, and a third option would be for each property owner to install a storage reservoir on their property to gather water overnight.

Mr. DiCecco plans to immediately contact a plumber about the storage reservoir option. He left at 6:45pm.

The board suggested that Mr. Sharpin use the new hydraulic model on this street.

### **ZONING BOARD OF APPEALS APPLICATIONS**

Mr. Sharpin reported that there are no water issues with ZBA applications at Goodwill Park and Travis Road.

### **MOUNT HOLLIS TANK EASEMENT**

Mr. Weise has received an e-mail from Joseph Antonellis.

METRO PCS is asking for a determination on the easement.

### **CELLULAR ANTENNA LEASE BID**

The pre-bid meeting will be held April 12, 2010. Bids are due April 30, 2010.

U.S.Cellular has proposed to buyout Verizon's lease and provide a lump sum payment. They would then relocate the Verizon antennae that is currently planned for Hopping Brook installation.

Mr. LeBeau informed the board that the Selectmen have authority on leases other than the water tanks. Lease funds go to the Capital Fund and Open Space.

The board wants to leave the existing arrangements on water tank lease as they are currently, but they want any NEW monies related to leases on water tanks to go to the Water Department. Current leases have a five-year renewal and would not be considered "NEW" when they are renewed.

Mr. Ferreira made a motion: **"Motion that Mr. Sharpin will revise the Town Meeting Article that all new cellular installations on Water Department property would have 100% revenue go To the Water Surplus Account"**

**Mr. Weise seconded the motion.**

**Mr. Adams, Mr. Weise, and Mr. Ferreira voted in favor of the motion.**

### **WELL #7 – STATUS**

The board has no updates on the Well #7 issue. Mr. Damigella will discuss the issue at the April 12, 2010 Selectmen's meeting.

**DEP NOTICE OF DETERMINATION at WELL #2**

Work on the DEP permits and the pumping plan is currently underway.

The DEP is reviewing a proposal to move the well 150 feet away from the stream instead of 80 feet away. While the 150-foot plan adds one septic system, it loses one septic system, and, more importantly, the area is no longer under the Surface Water Treatment rule. The area would be under the groundwater rule. Contact time would not change. .

DEP is preparing an ACO with a schedule for the area.

Mr. LeBeau left at 7:00pm.

The production well will be installed after July 1, 2010.

Mr. Damigella left at 7:05pm

Paul Saulnier's estimate of \$500,000.00 for the plan for the nine septic systems near the well was verified by Mr. Adams. It includes the septic fields, transmission pipes, and the pump

**WELL #4- STATUS**

Mike Callahan of Beaver Solutions has determined that a "Beaver Deceiver" cannot be used at the beaver dam near Well #4. The Conservation Commission met with Mr. Valovcin on April 6, 2010. Trish Brennan, Conservation Agent, has given authorization for a three-year plan to deal with the beavers. Mr. Valovcin will meet soon with a company who has a proposal for yearly maintenance. The dam will be dismantled slowly.

SEA is proceeding on the initial work for the well that is within 250feet of the current well. They will start work on the testing a location that is 350feet away.

**COMMERCIAL WATER RATES**

The Water Department currently has 208 commercial water usage accounts. The board discussed costs for sending monthly bills to only commercial accounts. Mr. Weise will contact the Holliston Business Association to determine interest. The board also discussed flat fee or commercial water rates. Dave Keating, a resident, suggested the possibility of sending an automatic e-mail to owners of commercial property each week or day.

**WATER TANK REPAIRS**

The board will sign the "NOTICE TO PROCEED" for the water tank repairs. Bids ranged from \$98K to \$168K.

**STAFFING**

Mr. Valovcin expects that the new Field Operator will be switching to the Tuesday-through-Saturday schedule by the end of May 2010. The on-call schedule may continue for Saturdays until Mr. Valovcin determines that Mr. Berthelette can work alone on Saturdays.

Mr. Sharpin reported that Gary Haines, Sr. has seen a medical specialist, and his/her report will be delivered to the Water Department this week. Mr. Haines, Sr. is expected to return to work on April 12, 2010

### **MINUTES REVIEW**

The minutes of February 2, 2010 were reviewed at the meeting.

Mr. Adams made a motion: **“Motion to accept the minutes of February 2, 2010  
As written”**

**Mr. Ferreira seconded the motion.**

**Mr. Adams, Mr. Ferreira, and Mr. Weise voted in favor of the motion.**

The minutes of February 24, 2010 were reviewed at the meeting

Mr. Adams made a motion: **“Motion to accept the minutes of February 24, 2010  
As amended”**

**Mr. Ferreira seconded the motion.**

**Mr. Weise, Mr. Adams, and Mr. Ferreira voted in favor of the motion.**

### **INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

The board signed a “NOTICE TO PROCEED for REPAIR OF TANKS”. The notice is for the repair of the Beatrice Road, Hopping Brook, and Jennings Road tanks.

### **BUDGET - FY2011 through FY2016**

The board reviewed scenarios for the FY2011 through FY2016 Capital Projects budgets. The board will contact the Town Clerk to determine how rates would be set if the Department of Public Works Article is approved at Town Meeting. Currently, only the Board of Water Commissioners can set water rates.

Mr. Weise made a motion: **“Motion to adjourn”**

**Mr. Ferreira seconded the motion.**

**Mr. Weise, Mr. Adams, and Mr. Ferreira voted in favor of the motion.**

The meeting adjourned at 8:05pm.

### **Next BWC meeting – Wednesday, April 14, 2010 at 6:30pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 5/18/10 as written

## **Board of Water Commissioners Meeting**

**April 7, 2010**

*(Meeting to start at 5:30 PM in Room #105)*

- **Metered vs Pumped Water Accounting – (5:30-7:00)**
- **Public Comments - (7:00)**
- **ZBA Applications – 7:05)**
- **Mt Hollis Tank easement-status – (7:10)**
- **Cellular Antenna – Status - (7:15)**  
\*RFP-due April 30th
- **Well #7-status-(7:15)**
- **DEP Notice of Determination-Status- (7:15-7:20)**  
\*Well #2-Action Plan-status
- **Well #4 – status - (7:20-7:30)**  
\*Action Plan – status  
\*Beaver Solutions-visit
- **Prepare for Town Meeting and Rate Hearing – (7:30-8:30)**
- **Water Department Activities – (8:30-9:00)**  
\*ASR – due June  
\*Water Tanks Repairs – bids  
\*Bill Inserts  
\*Staffing-status
- **Invoices and Minutes – (9:00-9:15)**
- **Adjourn –(9:15)**

**Next BWC Meeting** – April 21, 2010 @ 6:30PM @ Town Hall