

**BOARD OF WATER COMMISSIONERS  
FEBRUARY 24, 2010  
MEETING ROOM 105**

Present: Dennis Ferreira, Jeff Weise, Doug Valovcin, Ron Sharpin

Carl Damigella, Selectman, arrived at 6:30pm.

**Meeting began at 6:30pm.**

**ZONING BOARD OF APPEALS**

The board found no water issues with two applications to the Zoning Board of Appeals.

**PRINTING CONTRACT**

The board agreed to a five-year contract for printing by the Town Treasurer Mary Bouquet.

**MT. HOLLIS TANK DRIVEWAY EASEMENT**

The board is waiting for a response from Special Town Counsel for a status report on the Mt. Hollis Tank's driveway on Fairlane Way.

Mr. Damigella gave a brief history of Sprint's easement through his former property.

The department will contact Town Counsel if they do not hear from the Special Town Counsel.

**CELLULAR ANTENNA LEASE AGREEMENTS**

Cellular Antenna rental leases have been received from both Verizon and MetroPCS.

Mr. Sharpin expects both leases to be signed soon.

Paul LeBeau has advertised a Request for Proposal for new cellular antenna leases on both Oak Street and Hopping Brook tanks. There will be a March 22, 2010 Pre-Bid meeting with an inspection of both tanks.

**ARMY CORPS OF ENGINEERS**

The Selectmen have sent letters to Senator John Kerry and Senator Scott Brown that request assistance in the permitting of Well #7. Included is information from the Water Department on the history of Well #7's development.

**DEPARTMENT OF PUBLIC WORKS GROUP MEETING – STATUS**

Mr. Ferreira reported there will be a DEP Group meeting on the February 25, 2010. Tom Holten of Medway will make a presentation about their DPW experience Mr. Sharpin has been asked to discuss pros and cons about a Holliston DPW.

**FINANCE COMMITTEE MEETING**

The Water Department will meet with the Finance Committee to present their budget for FY 2011.

Mr. Ferreira requested the billing amount for October/November/December 2009 billing period. Mr. Sharpin will present that total at the next meeting. He reported that the Treasurer's office sent water liens in the amount of \$115,000.00 in January 2010(for the FY 2009).

The board discussed the possibility of an increase in water rates. They will discuss it further at the March 24, 2010 meeting. They discussed plans to insert an announcement about the water rate hearing in the next bill (which will be sent to property owners in the second week of April 2010).

**DEP NOTICE OF DETERMINATION – STATUS**

Mr. Sharpin will contact Paul Anderson of DEP regarding the status of the DEP Notice of Determination for Well #2.

**WELL #4 – ACTION PLAN**

Mr. Sharpin has received the "Well #4 Phase II Exploratory" report from Kirsten Ryan of SEA.

There are two potential sites for new wells – one which is less than 250 feet from the current Well #4 and one that is 350 feet from the well. The report gives the estimated costs if the Water Department develops them to the point that the yield and water quality could be determined.

As a replacement well, it would take thirty days from the "go ahead" notice to obtain the pump test proposal to DEP, and it would take about another 15-30 days to get the well actually drilled and begin the test work. Total time would be two months until the type of yield is learned.

Pat Duffey, Board of Health member, arrived at 7:05pm.

The board discussed the option of investigating both the well INSIDE the Well#4(TASK#1) area AND the well OUTSIDE the 300ft radius (TASK#2).

For emergency ability, Mr. Ferreira stated that Task #1 (INSIDE the Well #4 area) should be done immediately. Mr. Sharpin agreed with Mr. Ferreira. The well could be on-line in four months. Mr. Ferreira wants to wait for the test results of the INSIDE well before investigating the OUTSIDE well. The board also discussed going to membrane technology if TASK#1 and TASK#2 do not yield good results.

SEA is offering some financial discounts to perform both tasks. Mr. Sharpin will ask for the discount amount from SEA.

Mr. Weise made a motion: **“Move that we go with the INSIDE t parameter test at Well #4”**

**Mr. Ferreira seconded the motion.**

**Mr. Weise and Mr. Ferreira voted in favor of the motion.**

Mr. Damigella questioned the reason behind the construction of the treatment plant at Well #4. Mr. Valovcin and Mr. Ferreira reported the numbers for iron and manganese at the well.

#### **PUMPED VERSUS METERED WATER**

Mr. Valovcin is working with the SCADA System at Well #6. The board discussed “filtered” versus “finished” water totals. Larry Gilmartin will be working with Mr. Valovcin and Mr. Sharpin at Well #6.

Jay Leary, Finance Committee member, arrived at 7:00pm.

Recycling at Well #6 is not now being performed.  
The Water Department is “close” to their withdrawal permit.

#### **NON-METERED ACCOUNT – STATUS**

Jack Merrill, Special Town Counsel, has informed the board that they can install a new meter at 4 Kingsbury Drive. The department will send a notice to the homeowner this week requesting that he make an appointment for the installation.

#### **STORAGE TANKS**

Mr. Valovcin reported on the tank filling of Oak Street, Beatrice, and Mt. Hollis tanks. He reported on the movement of the tanks. The department is “keeping” more water than it had been before.

There will be a meeting next week with FST on March 2, 2010. FST has sent a draft of the master plan which indicates costs for the next 20 years.

Improvements will need to be made to the treatment plant at Well #4. Mr. Sharpin reported that it will take 14 months before there will be water coming from Well #4.

**KP SYSTEMS – METERS**

KP Systems has removed 140 defective meters. Elad Orenstein of KP will give 50 new meters with more to be delivered later.

KP plans to install a new program in April 2010. Mr. Valovcin will ask Mr. Orenstein to reduce the time for NON-ACTIVE account notices to appear on reports.

**ASR – STATUS**

The Annual Statistical Report is due at the end of March 2010.

Mr. Sharpin reported that Well #7 is continuously monitored.

**WELL #2 – TIME REQUIREMENT**

DEP called to ask about the letter sent in August 2009 to the Holliston Water Department which laid out the following requirements:

- 1- Don't allow chlorine residual to go below .2 for four consecutive hours (or it must be reported  
Target - .5 leaving the well
  
- 2 - Probe 100 feet from the well (currently on the main line on Maple Street)  
May get reading, but water may not be hitting probe if the water is going  
In the other direction

Mr. Valovcin talked about putting the probe 30-40 feet from the building – it would be installed after the water level has gone down. (hopefully by the end of March 2010).

**STAFFING**

Mr. Weise made a motion: **“Motion to go into EXECUTIVE SESSION to discuss a personnel issue”**

**SYSTEM OPERATOR POSITION**

The board discussed the last three candidates for the Systems Operator position. Mr. Leary and Mr. Damigella offered information and opinions concerning the candidates.

It was determined that board will offer the position to Daniel Berthelette.  
The position is posted for Tuesday through Saturday work week.

Mr. Leary, Mr. Damigella, and Ms Duffey left at 8:09pm.

**MINUTES REVIEW**

The minutes of February 2, 2010 were distributed before the meeting.  
No minutes were reviewed at the meeting.

**INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Weise made a motion: **“Motion to adjourn”**

**Mr. Ferreira seconded the motion.**

**Mr. Weise and Mr. Ferreira voted in favor of the motion.**

The meeting adjourned at 8:15pm.

**Next BWC meeting – Wednesday, March 10, 2010 at 6:30pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 4/7/10 as amended

## **Board of Water Commissioners Meeting**

**February 24, 2010**

*(Meeting to start at 6:30 PM in Room #105)*

- **Public Comments - (6:30- 6:40)**
- **ZBA –applications for special permit – (6:40-6:45)**
- **Mt Hollis Tank easement-status – (6:45-6:50)**
- **Cellular Antenna Leases – status - (6:50-6:55)**
- **ACOE Letter – status – (6:55-7:00)**
- **DPW Meeting – (7:00-7:15)**
- **Finance Committee Meeting on March 16<sup>th</sup> – (7:15-7:30)**
- **Water Department Staffing – (7:30-8:00)**
  - \*New Position
  - \*Gary Haines
- **DEP Notice of Determination-Status- (8:00)**
  - \*Well #2-Action Plan-status
- **Well #4 – status - (8:00-8:30)**
  - \*Action Plan – status
- **Pumped vs Metered - (8:30-8:45)**
- **Well #6 – status – (8:45-9:00)**
- **Water Department Activities – (9:00-9:15)**
  - \*Well #2 – CT Requirements
  - \*FST Meeting – March 2nd
- **Invoices and Minutes – (9:15-9:30)**
- **Adjourn –(9:30)**

**Next BWC Meeting** – March 10, 2010 @ 6:30PM @ Town Hall