

**BOARD OF WATER COMMISSIONERS
FEBRUARY 2, 2010
MEETING ROOM 105**

Present: Jared Adams, Dennis Ferreira, Jeff Weise, Doug Valovcin, Ron Sharpin

Jon Beekman arrived at 6:30pm.

Meeting began at 6:30pm.

MEDICAL NOTE FROM GARY HAINES, SENIOR'S DOCTOR

The department has received a note from Gary Haines, Senior's doctor stating that he cannot return to work until next week.

MT. HOLLIS TANK – EASEMENT STATUS

Regarding the easement to Mt. Hollis tank, Mr. Weise has tried repeatedly to reach Joseph Antonellis, Special Town Counsel, without success.

Mr. Adams subsequently spoke to Andy Porter, Selectmen Chairman, and directly to Bill Mayer about the problem. Mr. Mayer said that Mr. Antonellis would respond promptly.

ALL BOARDS MEETING

An All Boards meeting will be held on February 11, 2010. The Water Commissioners have been asked to make a brief presentation at the meeting.

Tom Meehan, Liaison to the Finance Committee, arrived at 6:35pm.

DPW TASK GROUP

The DPW Task Group held their first meeting on February 4, 2010. The group has requested a "pyramid" that shows the Water Department's organization. They will want the BWC to appear before their group to present licensing requirements as well as other issues.

CELLULAR ANTENNA LEASE

Verizon is ready to sign the final contract. Metro PCS will be ready to sign soon. Paul LeBeau will come to a meeting with a contract for review.

DEP NOTICE OF DETERMINATION

Mr. Sharpin has not yet heard from DEP regarding the Notice of Determination on Well #2.

WELL#4 and WELL#7- STATUS

The board discussed issues and options for Well #4 and Well #7. Jon Beekman suggested that the board look at development of Well #7. He also suggested testing and drilling the site that is 300feet away for the current Well #4. The size of the pipe (8 inches versus 4 inches) was discussed. Cluster wells are still a possibility. He also suggested that the board investigate using membranes at the well even though they are expensive.

FST will be meeting on February 4, 2010 with Mr. Sharpin. Mr. Beekman thought that FST could make a timeline for the pilot as well as determine costs.

Well #4 is “running to waste”.

Dave Mastrangelo arrived at 6:50pm.

WELL#4 - BEAVER DAM STATUS

The Conservation Commission wants a long-range plan for the beaver dam problem at Well #4.

Having receiving a management plan from Beaver Solutions, Mr. Sharpin will supplement it with long-range plans for the area. Trish Brennan, Conservation Agent, wants an approach and plan from Mr. Sharpin within the next few weeks.

WATER LIEN

Dave Mastrangelo, 106 Bogastow Brook Road, appeared before the board to discuss the water lien that was placed on his property at the end of 2009.

The board decided to reduce his lien to \$200.25 after review of his bills and associated water usage.

Mr. Ferreira made a motion: **“Motion to adjust the water lien bill to \$200.25 for Mr. Mastrangelo”**

Mr. Weise seconded the motion.

Mr. Weise and Mr. Ferreira voted in favor of the motion. Mr. Adams voted against the motion.

Mr. Mastrangelo left at 7:32pm

DEMAND VERSUS SUPPLY-WATER BAN/BUILDING MORATORIUM

After reviewing reports, the board agreed that there is 19-20% unaccounted-for water. There may have been an inaccurate reading taken at Well #6. Mr. Sharpin and Mr. Valovcin have been working with Larry Gilmartin on the SCADA System. Mr. Gilmartin will discuss the SCADA values.

There is a possibility of a water ban this Spring. The board discussed a notice about sprinkler use and a water ban in the next water bill that will be sent out around April 15, 2010. The board agreed that it needs a Water Board policy.

Mr. Valovcin reported that KP Systems is providing conflicting water usage totals.

SYSTEM OPERATOR POSITION – STATUS

The board will interview candidates for the System Operator position on Wednesday, February 10, 2010 at 6:00pm.

WELL #7 – STATUS

The board plans to send a letter to Senator John Kerry and Senator Scott Brown regarding Well #7. Mr. Adams received a draft letter from Mr. Sharpin today that he will edit and present to the board at the February 10, 2010 meeting.

WATER DEPARTMENT PROJECTS – STATUS

Mr. Sharpin told the board that the department expects to complete their FY2010 projects by June 30, 2010.

WELL #2 – CONTACT TIME REQUIREMENTS

A report on Well #2 was due January 10, 2010. Mr. Sharpin reported that the numbers on the report was taken from an incorrect point. The contact time from the well to the first house is too short. The board discussed options that would lengthen the time.

DEP SANITARY SURVEY

The DEP conducted a Sanitary Survey on the Water Department. They provided a report with a punchlist to be completed by the department. Mr. Sharpin reported that 75% of the punchlist was already being addressed.

CONTRACTS

Mr. Adams made a motion: **“Move that the following three contracts be approved between the Water Department and AP Associates: For Design, Bidding, and Construction Phase Engineering Services for Modification to Hopping Brook, Beatrice, and Jennings Water Tanks General Consulting Services Coagulant and Polymer Feed System at Well #6 and WTF, Holliston Massachusetts”**

Mr. Weise seconded it.

Mr. Weise, Mr. Ferreira, and Mr. Adams voted in favor of the motion.

MINUTES REVIEW

The minutes of January 13, 2010 were reviewed at the meeting.

Mr. Adams made a motion: **“Motion to accept the minutes of January 13, 2010 as written”**

Mr. Ferreira seconded the motion.

Mr. Weise and Mr. Adams voted in favor of the motion.

INVOICES AND CHANGE ORDERS

Invoices and change orders were signed at the meeting.

Mr. Weise made a motion: **“Motion to adjourn”**

Mr. Ferreira seconded the motion.

Mr. Weise, Mr. Ferreira, and Mr. Adams voted in favor of the motion.

Mr. Meehan and Mr. Beekman were in attendance until the end of the meeting.

The meeting adjourned at 8:36pm.

Next BWC meeting – Wednesday, February 10, 2010 at 6:00pm

Respectfully submitted,

Tricia Keating

Clerk

Approved 4/7/10 as written

Board of Water Commissioners Meeting

February 2, 2010

(Meeting to start at 6:30 PM in Room #019)

- **Public Comments - (6:30- 6:40)**
- **Gary Haines-status – (6:40)**
- **Mt Hollis Tank easement-status – (6:40-6:45)**
- **All Boards Meeting-status – (6:45-6:50)**
- **DPW Task Group-request for info – (6:50-6:55)**
- **Cellular Antenna Leases – Status - (6:55-7:00)**
- **Water Bill-Mastrangelo @ 106 Bogastow Brook Road – (7:00-7:20)**
- **DEP Notice of Determination-Status- (7:20-7:25)**
 - *Well #2-Action Plan-status
- **Well #4 – status - (7:25-7:30)**
 - *Action Plan – status
 - *Beaver Dam – CC WPA Form 3 status
- **Demand vs Supply – water ban/building moratorium – (7:30-8:00)**
- **Well #6 – status – (8:00-8:10)**
- **Well #7-status-(8:10-8:30)**
- **WD Projects – status (8:30-9:00)**
- **Water Department Activities – (9:00-9:15)**
 - *Operator Position-review of submittals
 - *Well #2 – CT Requirements
 - *FST Meeting – Feb 4th
 - *DEP Sanitary Survey – response by WD
- **Invoices and Minutes – (9:15-9:30)**
- **Adjourn –(9:30)**

Next BWC Meeting – February 17, 2010 @ 6:30PM @ Town Hall