

**BOARD OF WATER COMMISSIONERS  
JANUARY 13, 2010  
MEETING ROOM 105**

Present: Jared Adams, Dennis Ferreira, Jeff Weise, Doug Valovcin, Ron Sharpin

**Meeting began at 6:30pm.**

**WINSTON BUILDERS LITIGATION**

After a request from Jack Merrill who is working for Town Counsel, the board instructed Mr. Sharpin that the board plans to proceed with the mediation of the Winston Builders lawsuit.

**NON-METERED PROPERTY OWNER – STATUS**

A judgement was granted to the Water Department to install a new meter and MTU at 4 Kingsbury Drive. It authorizes the department to access the property for the “purpose of replacement” of the meter and MTU “without interference and impediment.”

The appeal period of this judgement has not yet expired. Bill Mayer, Town Counsel, will notify the board when he hears from the court.

**CUTLER HEIGHTS**

Mr. Sharpin is waiting for Bill Mayer’s decision as Town Counsel regarding the board’s decision to retain the current rates for buildings of four-or-more units.

**WATER BILLS AND WATER LIENS**

The water bills will be sent on January 29, 2010 with a due date of March 1, 2010. Water liens will be in the actual tax bills that will also be sent out on January 29, 2010.

**CELLULAR ANTENNA BID –UPDATE**

MetroPCS wants to re-bid for cellular antenna access because they made an error on one of their two bids last month. Only the correct bid was accepted. The board agreed that Mr. Sharpin could put a new bid out in 90 days.

Mr. Ferreira made a motion: **“Motion to have Ron Sharpin re-bid the cellular antenna lease in 90 days and the superintendent is instructed to inform Mr. LeBeau”**

**Mr. Adams seconded the motion.**

**Mr. Ferreira, Mr. Weise, and Mr. Adams voted in favor of the motion.**

**MEETING WITH DEP**

Paul Anderson of the DEP will meet with Mr. Sharpin, Mr. Weise, Mr. Adams, and Mr. Valovcin on Tuesday, January 19, 2010 at the DEP office in Worcester. They will discuss the potential for an “abbreviated” permit time for a new well that is located more than 250 feet from the current Well #4. They will also discuss Well #2 issues.

**WELL #4 – STATUS**

Mr. Sharpin is making a long-term management plan to accompany the immediate plans to solve the flooding caused by beavers in the Well #4 area. He is working with Trish Brennan, Conservation Agent.

Mr. Ferreira suggested that Mr. Sharpin contact Mike Callahan of Beaver Solutions.

**WELL #6 – STATUS**

Mr. Valovcin informed the board about valve malfunctions at Well #6. He presented several options for repairs.

**WELL #7 – STATUS**

Mr. Sharpin is creating a letter regarding Well #7 and the current situation of the Water Department. Mr. Adams requested that Mr. Sharpin complete the first draft of the letter by February 5, 2010. Mr. Adams plans to edit the draft. The letter will be sent to the Selectmen with a history of the Well #7 situation.

**ALTITUDE VALVES**

Mr. Valovcin reviewed the impact of the new altitude valves on the water levels in the entire water system.

**OAK STREET TANK – UPDATE**

The Oak Street Tank has been filling slower than the Beatrice Street Tank. There is “movement” in the Oak Street Tank which is a very good sign. Mr. Valovcin plans to check the gates on the tank.

When asked about the hydraulic model, Mr. Sharpin told the board that FST, the developer of the model, will need to train Water Department personnel before the personnel can utilize it.

**MT. HOLLIS TANK ACCESS ROAD – UPDATE**

Mr. Sharpin has not yet heard from Bill Mayer or Joe Antonellis regarding the easement to the Mt. Hollis tank.

**KP SYSTEMS REPLACEMENT OF METERS – STATUS**

The department has not yet heard back from KP Systems regarding the replacement of meters.

**PROJECTS SCHEDULED FOR FY 2010 COMPLETION**

Mr. Sharpin reported that the department is “on track” for completing projects that are scheduled for the current fiscal year ending June 30, 2010. There are some projects which were expected to go past the end of the fiscal year.

Mr. Weise and Mr. Sharpin met with Tom Meehan, Brian Moran of RAM and Wayne C. Perry. Mr. Moran, a Holliston resident, and Mr. Perry are sanitary engineers who deal with water issues. Currently working in Carver, they were surprised by the high iron level at Well #4.

There are four towns in Massachusetts that are having “water” problems. One town, Franklin is having difficulty with iron.

**SYSTEM OPERATOR POSITION**

Mr. Valovcin and Mr. Sharpin have reduced the number of applications to four. They hope to hire before the end of the month.

**PERSONNEL ISSUES**

The Board reviewed the notification procedure for employees who are sick.

**FISCAL REPORTS**

Mr. Sharpin distributed the Fiscal Year 2009 Annual Water Report. The town used eleven million gallons water LESS than FY2008.

**MINUTES REVIEW**

The minutes of January 5, 2010 were reviewed at the meeting.

Mr. Adams made a motion: “**Motion to accept the minutes of January 5, 2010 as written**”

**Mr. Ferreira seconded the motion.**

**Mr. Weise, Mr. Ferreira, and Mr. Adams voted in favor of the motion.**

The board reviewed meeting minutes from 2005 and 2006 that had not yet been accepted.

Mr. Ferreira made a motion: **“Motion to accept the following minutes:**

**October 25, 2005, November 9, 2005, November 15, 2005,  
March 1, 2006, March 6, 2006, March 20, 2006,  
March 22, 2006, March 27, 2006, April 4, 2006 Regular,  
April 4, 2006 Executive Session, April 11, 2006,  
April 18, 2006, April 24, 2006, May 2, 2006,  
May 8, 2006, May 19, 2006, May 22, 2006, June 1, 2006,  
June 14, 2006 as written”**

**Mr. Adams seconded the motion.**

**Mr. Adams, Mr. Ferreira, and Mr. Weise voted in favor of the motion.**

#### **INVOICES AND CHANGE ORDERS**

Invoices and change orders were signed at the meeting.

Mr. Weise made a motion: **“Motion to adjourn”**

**Mr. Ferreira seconded the motion.**

**Mr. Adams, Mr. Ferreira, and Mr. Weise voted in favor of the motion.**

The meeting adjourned at 7:30pm.

**Next BWC meeting – Tuesday, February 2, 2010 at 6:30pm**

Respectfully submitted,

Tricia Keating  
Clerk

Approved 2/2/10 as written

## **Board of Water Commissioners Meeting**

**January 13, 2010**

*(Meeting to start at 6:30 PM in Room #105)*

- **Public Comments - (6:30- 6:40)**
- **Jack Merrill-mediation with Winston – (6:40-6:45)**
- **Cutler Heights – Tier Billing - (6:45-6:50)**
- **Water Liens-Water Bills - (6:50-6:55)**
- **Cellular Antenna Proposals – Status - (6:55-7:00)**
- **DEP Notice of Determination-Status- (7:00-7:15)**
  - \*Well #2-Action Plan-meeting with DEP on Jan 19th
- **Well #4 – status - (7:15-7:30)**
  - \*Action Plan – meeting with DEP on Jan 19th
  - \*Beaver Dam – CC WPA Form 3 status
- **Well #6 – status – (7:30-7:45)**
- **Well #7-status-(7:45-8:00)**
- **Reports- (8:00)**
  - \*Annual Town Report to Holliston – due Jan 15<sup>th</sup>
- **Water Rates – (8:00-8:15)**
- **All Boards Meeting Planning – January 2010 - (8:15-8:30)**
- **Water Department Activities – (8:30-8:45)**
  - \*Operator Position-review of submittals
  - \*Finance Committee tour
- **Invoices and Minutes – (8:45-9:00)**
- **Adjourn –(9:00)**

**Next BWC Meeting** – January ?, 2010 @ 6:30PM @ Town Hall