

HERC EMERGENCY RESPONSE CORPS-A MEDICAL RESERVE CORPS
EXECUTIVE COMMITTEE MINUTES
July 22, 2010

Members Present: Bill Tobin, Deb Moore, Jenny McGee, Jim Connolly, Kathy Shore, Pat Duffey, Peter Jackson, Nancy Saulnier and Barbara Kattman. Also present were Health Agent Ann McCobb and Town Clerk Jackie Dellicker.

Jackie began the meeting by swearing in all of the Executive Committee members listed above for a one year term and then left the meeting.

Pat, as acting chair, called the meeting to order at 7:45 PM.

Pat began the meeting by having all members introduce themselves and share their backgrounds. We welcomed the new members of the Executive Committee warmly.

Review of SOP: The newly revised SOP was reviewed with all questions being answered and clarifications explained.

Goals and directions for the upcoming year: The committee discussed the roles of the executive committee members, using our individual strengths to determine which roles are best suited for our committee. We decided that in addition to our elected officers, we also need a corresponding secretary, publicity coordinators, membership/training coordinators and data entry. At this time Jenny and Bill will coordinate publicity, Jim will continue with our website, Peter will take over data base entries. Corresponding secretary and membership/training will be addressed at a later time.

Region 4-Up dates: Ann attended the July meeting which was held in Wayland. She reviewed the new budget for the upcoming year. She told us that the region is being divided into "mini regions" and Holliston falls into the south-sub region which includes 9 towns. The towns are Holliston, Hopkinton, Ashland, Sherborn, Millis, Sharon, Norfolk, Wrentham and Milford. She review Liisa Jackson's new work plan and encouraged HERC to utilize Liisa for our volunteer recruitments, training and badging.

June 9 Minutes: The June 9 minutes were reviewed and approved, 2-2-0.

Election of Officers: The committee accepted nominations from the floor for a new Chair. Bill Tobin nominated Jim, Pat seconded and we voted 9-0-0 for Jim as our new chair. The committee accepted nominations for a new vice-chair. Kathy nominated Pat, Bill seconded and we voted 9-0-0 for Pat as our new vice-chair. Nancy placed her name on the table for secretary, Kathy seconded and we voted 9-0-0 for Nancy as our new secretary. Congratulations to our new officers!

Next Meeting and agenda topics: The committee chose the 2nd Thursday of the month for our meetings. Because of multiple conflicts, we will not have an August meeting. Our next meeting would have been September 10th, but will be pushed to September 20th because of Rosh Hashanah. Pat will post our meetings. For a sub-committee; Pat, Deb and Jenny will meet and discuss upcoming training opportunities for our badged members.

The meeting was adjourned at 9:00 p.m.

Minutes respectfully submitted by Kathy Shore.

Approved 9/20/10 8-0-0

