

HOLLISTON EMERGENCY RESPONSE CORPS – A MEDICAL RESERVE CORPS
EXECUTIVE COMMITTEE MINUTES
September 20, 2010

Members Present: Barbara Kattman, Peter Jackson, Bill Tobin, Jim Connolly, Deborah Moore, Nancy Saulnier, Jenny McGee and Pat Duffey. Also present was Health Agent Ann McCobb. Kathy Shore was absent.

Chairman Jim Connolly called this first official meeting of the new Executive Committee of HERC to order at 7:35 PM.

NEW BUSINESS:

Minutes of the July 22, 2010 EC meeting were approved as amended (date of next meeting changed from September 13 to September 20,) 8-0.

Region 4A Updates: Ann attended the Regional Coalition meeting and reported that flu vaccines will be available to all towns this year. H1N1 was available last year, a seasonal flu vaccine will be available this year that will include the H1N1 vaccine. Many nurses want to be trained to give immunizations to children. Ann will put an e-mail out to area nurses.

Celebrate Holliston: The BOH and HERC will share a booth; two members from HERC will be working each half hour from 9AM to 4PM. It was discussed that members would try to recruit new members, answer questions about what we do, hand out literature, provide sign-up sheets and have a sample 72 hour Family Preparedness kit on display. Pat suggested putting applications in a jar and drawing a winner at the end of the day; the prize would be Dinner for 2 at the Fairview at Pinecrest, donated, generously by Pat. It was also discussed that the member who gets the most new applications would also get Dinner for 2.

FLU CLINICS: It is recommended that the flu vaccine should be given to everyone 6 months and older. An e-mail will be sent out for volunteers to work at the Flu clinics.

The first one will take place on Monday, October 4th (7:00PM to 8:00PM) at the Fire Station for the Police, Firemen and EMTs. The nurses will be Pat, Debbie and Millie Lee. The non-medical helpers will be Bill and Nancy. Pre-registration required.

A clinic will be held on Tuesday, November 9th (8:45AM to 2:00PM) at the Senior Center for people 55 and older or disabled. The nurses will be Pat, Theresa Davis and Annette Hamlet. Pre-registration required.

Wednesday, October 20th (2:30PM-4:30PM) at the High School cafeteria is a possibility for all school personnel.

Dependent on staffing, Tuesday, November 2nd at the High School for people voting on Election Day. No pre-registration.

Saturday, November 20th (9:00AM to 2:00PM) at the Placentino School cafeteria for 6 months and older; 20 nurses will be needed. Pre-registration required.

A notice going out for flu clinic schedules will follow. The organizing committee for flu shots is Pat, Jim and Barbara.

An e-mail announcement will be sent out about availability of flu clinics.

SUB-COMMITTEES: Jim, Bill, Kathy, Pat and Barbara will make decisions about the flu clinics. (voted 8-0)

The Training Committee will be Pat, Deb and Jenny. Jenny reported that these proposed training sessions will take place in the Police Station Training Room. Liisa Jackson, MA Region 4A MRC Coordinator will be the instructor. A decision was made to have trainings as follows:

October 26, 2010 - 2 hour training on Family Preparedness, open to the general public

January 18, 2011 – 3 hour training on Weather Disasters in New England.

April 12, 2011 – 2 hour training on Pediatric and Family Disaster Planning for Emergency

All were voted and approved. (8-0) Class registrations will go to Deb.

Discussion was held to make an addition to the sample flyer for the Family Preparedness Seminar. It was recommended that the following be added to the top right of the flyer:

Holliston Emergency Response Corps
A Division of the Medical Reserve Corps

Nominations to other sub-committees will be held at a further time.

WEBSITE BLOG: Jim has provisionally installed this for testing. People can enter articles and post information. The executive committee of HERC wants to be able to send messages to all members. Jim will look into facilitating this.

OLD BUSINESS:

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MEMBERSHIP LISTS: Jim is updating these.

ADVERTISING: Jenny offered to have members of the executive committee in an infomercial to run on cable TV to advertise the October 26th presentation on Family Preparedness. Jim (President), Pat (VP) and Jenny will do the infomercial.

NEXT MEETING: The next HERC Executive Committee meeting will be held on Thursday October 14th at 7:30 PM.

The meeting was adjourned at 9:26PM.
Minutes respectfully submitted by Nancy Saulnier