

HOLLISTON EMERGENCY RESPONSE CORPS – A MEDICAL RESERVE CORPS
EXECUTIVE COMMITTEE MINUTES

November 15, 2010

Members Present: Barbara Kattman, Peter Jackson, Jim Connolly, Deborah Moore, Nancy Saulnier and Pat Duffey. Also present was Health Agent Ann McCobb. Bill Tobin, Jenny McGee and Kathy Shore were absent.
Pat left the meeting between 7:45 and 8:15 when summoned by the Selectmen on another matter.

Chairman Jim Connolly called the meeting to order at 7:37 PM.

NEW BUSINESS:

Minutes of the October 14, 2010 EC meeting were approved 6-0.

Ten volunteers were to have CORI checks completed on September 27th. There has been no response as yet. Liisa Jackson will be notified again for this information.

Region 4A Updates: Ann reported that Region 4A meetings will be bimonthly; the next meeting will be on November 18th. The next Flu Clinic will be at Placentino School on Saturday, November 20th from 9 AM to 2 PM for ages 6 mos. and older. Ann would like us to use the jobs listed in the Emergency Dispensing Site Plan. People will be assigned to jobs so they will know who to report to, missions and qualifications. Responsibilities include Initial Action/Planning Phase, Primary Responsibilities and Deactivation Phase. Pat will talk to Michael Cassidy about having us take the ICS100. It can also be taken on-line. Ann will check on having the portable lit sign set up on Washington Street for the Flu Clinic on November 20th. It was questioned if Paul LeBeau would be sending out a mass e-mail announcement about the Flu Clinic. Discussion followed about having additional Flu Clinic dates. Some people have questioned giving health insurance information. Participation in the insurance claim is optional; the money received is used to purchase supplies used during the clinics, the state only covers the vaccine.

Sub-Committees:

Flu Clinics: Covered in above information.

Publicity: Will be discussed at a later date.

Automated Mailing Lists: There is no WIFI available downstairs in the Town Hall building. Training of HERC members will take place at a later date.

Membership Lists: Peter reported that four new people have been added since the last meeting. A brief discussion took place about pictures for the database and badges. Some people have been photographed but have not sent in applications.

Flu Clinics: Pat reported that about 750 doses of vaccine have been administered. Pat would like Ann Adams to be hired to manage the Flu Clinics for next year. Discussion took place regarding the seniors in Holliston; many went to the drug stores in September and October for their vaccine because of the November date this year. Pat would like the seniors to receive their flu shots on the second week in September next year. Also discussed were possible dates and events for additional Flu Clinics to use up the leftover flu vaccines. Ideas included the Holliston Holiday Stroll (November 27th,) the Holliston Newcomers Craft Fair (November 20th and 21st,) the Food Pantry Pasta Dinner (December 14th) and the Holliston Souper Bowl (February 5th.)

Reminder: The next scheduled HERC training session is Tuesday, January 18, 2011. It will be on Weather Disasters.

A discussion took place about having an appreciation dinner for all volunteers at the Flu Clinics; possibly to take place in March.

The Executive Committee of HERC will meet for a special dinner gathering on December 9th at a place to be determined.

NEXT MEETING: The next HERC Executive Committee meeting will be held on Thursday January 13th at 7:30 PM.

The meeting was adjourned at 9:25M.
Minutes respectfully submitted by Nancy Saulnier