

Holliston Public Library Board of Library Trustees Meeting Minutes

Sept 8, 2010

Present: Pat Fuller, Bill Heuer, Jim Pond, Nancy Baron, Cathy Soucy, Phil Waterman & Leslie McDonnell, Director

Nancy motioned to accept the Minutes from the June 16, 2010 meeting; Pat seconded; all in favor.

Director's Report:

1. 5-Year-Plan: 381 surveys were returned. The committee will meet again on Sept 28 to discuss goals, objectives and time-lines. Profiles are completed. Leslie raised question about future funding allocation for reference vs collection. Finding less reference needs among patrons (more can do it themselves online). Other libraries seeing same and shifting resources accordingly. Survey raised issues like online book groups and more graphic novels for teens. Largest interest was in “downloadables” and “overdrives” for music.
2. Trees at library entrance have been removed and a broken light globe replaced.
3. The garden club will install rhododendrons in the front of the library.
4. The fence on the west side of the library has finally been repaired by our neighbors.
5. The second self-checkout unit in the Children’s section is working well.
6. Discovered that the burglar alarm had not been wired for a short time. Corrected.
7. Leslie was appointed as board liason to the interest groups for Minuteman.
8. Margaret is now the chair of the Key User Group (technology) for Minuteman.
9. The Friends will be selecting the winners of the T-Shirt design contest.

Old Business:

1. A discussion was held on adding items to the capital budget as a visible reminder to the Finance Committee of our capital needs. Trustees suggested that the roof, eaves, lower door replacement and HVAC replacement be added to the capital list.
2. Leslie updated the Trustees on the Open Meeting changes. An agenda must be posted beforehand.

Friends Update:

1. FOL will meet on Sept 16.

New Business:

1. Leslie and Jim will complete the waiver process by the October 15th deadline. Waivers are unlimited this year.

Next Meeting Date: October 20, 2010 at 7pm

Phil motioned to adjourn. Nancy seconded.

Respectfully submitted,

Bill Heuer