

**Holliston Public Library Board of Trustees - Minutes from January 13, 2010 meeting**

**Present:** Jim Pond, Pat Fuller, Laraine Worby, Bill Heuer, Nancy Baron, and Cathy Soucy.

**Also Present:** Leslie McDonnell, Library Director

**Minutes:** Pat motioned to accept the minutes of the December 16 meeting, Laraine seconded, all in favor.

**Director's Report:**

1. Self-checkout - set to go "live" next week.
2. Budget - set to be released by Gov. Patrick the week of January 28.
3. Leslie reports that deliveries are getting extremely time-consuming for her and would like to spread the job out among others 3 days/week.
4. Five-Year Plan - goal to finish at end of FY10 (allowing 6 mos.). Committee to be formed, including representatives from the community with a broad range of strengths, knowledge bases, and perspective. As with our previous 5-yr. plan, a survey will be available both on paper and on the library website for library patrons to share their thoughts going forward. Results produced by Zoomerang.

**Old Business:**

1. After six months, the new phone system has been launched. After a few difficulties and time to get to know it, Leslie is happy with its features.
2. Shelves will be installed in main desk to infuse technology.

**Friends update:**

1. Thanksgiving book sale raised \$160.
  2. Book sales - projected revenue of \$8,000 for FY
  3. DVD collection being managed to increase revenue
  4. One Book set to begin Feb. 4.
  5. Leslie writing Newcomer's grant for museum passes
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6. Lions will be asked to fund Large Print books, as usage and demand continues to increase.

**New Business:** none

**Next Meeting Date:** Wednesday, February 10, 2010

**Adjournment:** Jim motioned for adjournment at 8:15pm. Laraine seconded, all in favor.

Respectfully submitted,

Cathy Soucy