

Holliston Public Library Board of Trustees – Minutes from 03/31/2010

Present: Jim Pond, Pat Fuller, Bill Heuer, Cathy Soucy, and Nancy Baron.

Also Present: Leslie McDonnell, Library Director

Minutes: Jim motioned to accept the minutes of the March 10 meeting, Bill seconded, all in favor.

Director's Report:

1. Eighteen people attended the volunteer recognition party; a book was purchased from budget for each volunteer.
2. New software (Tixkeeper) is being installed to enable patrons to book museum passes from home, should be operating in approximately three weeks. This was purchased from the Irving and Shirley Sills Fund (in memory of Laraine Worby's parents).
3. Grants from the Newcomers Club will pay for a new outdoor sign (already out, chained to the bike rack in front), and a new computer for Margaret. The old reference computer will be reallocated for wireless.
4. Budget FY' 11 update: Fin Com has lowered the cut to .75% (from the previous 3% reduction we were working with) This adds in 7K more, and a reworked budget includes
 - No furloughs, no raises,
 - Leaves Saturdays in,
 - Adds to the Children's Librarian position: could keep the Children's Librarian position at 20 hours until mid-November.
 - Overall the new budget would still not meet the state minimum for the MAR

Trustee discussion of the budget: Bill suggested that we make it clear that we would need 14K more to keep the Children's Librarian position until the end of the Fiscal year (52 weeks). This point could be raised at town meeting. An email campaign to the Trustees and Director on behalf of the Children's Librarian will be handled by Leslie with replies. The .75 reduction can restore the Children's Librarian position, but mid year cuts and cuts in State Aid to the libraries could both undermine these plans.

The Trustees voted on Leslie's proposed .75% reduction budget: Jim motioned, Cathy seconded, with unanimous approval.

5. Five Year Plan: A 4/6 meeting of the Long Range Plan Committee is scheduled, Leslie is particularly interested in gaining insight into patrons in their 20's and 30's (different interests than other patrons), The Friends have a survey tool service that we should be able to use for this year's patron survey, the Plan may look at personnel reorganization.
6. HVAC system: a current "jerry rigging" strategy of not using the air handler, but instead individual radiators has increased efficiency. Leslie will also be looking into a new thermostat system.
7. Leslie will be looking for a wet vac, using money left in the custodial fund,
8. Elevator issues: the elevator door closer problem will need approximately \$500 to replace; the elevator phone will need to be replaced.
9. DVD issue: a patron expressed concern to Leslie over R rated DVDs. Leslie asked the Trustees for approval of a sticker labeling system for the DVDs (the stickers are available and inexpensive, the patron is even willing to assist with the labeling). The Trustees approved.

Old Business:

1. Safety First Medical Stock (Heinrich donated): it is privately owned, not publicly traded so this will make it difficult for the Trustees to render it.

Friends Update:

1. TD Bank Affinity Program: When 50 or more people are participating the Library will get ½% of checking and ¼% of savings accounts. Bill is working this effort with Beth Lucy.

Nancy motioned to adjourn, Bill seconded.

Next Meeting Date: May 12 at 7pm.