

Park Commission Minutes
January 14, 2010

Present: Tom Chipman, James Harrington, Tom Dumas, Kristen Hedrick, Maureen Korson, Bob Nemet

The Commission was unable to approve the minutes of November 18, 2009 and December 16, 2009 due to a lack of quorum of prior meeting attendees

Beaver Dam Update

Mr. Chipman advised the Commission that the beaver dam has been lowered on two occasions and that there is currently no water coming up onto the field. Mr. Chipman stated that he estimates the level of water is down 6 inches from where it was on the field. Mr. Chipman expressed concern that a heavy rainstorm could increase the water level on the field. There was some discussion among the Commissioners around how much the dam could be lowered. Mr. Chipman stated that he believes the Con Comm gave permission for a maximum of six inches. Mr. Nemet suggested that a copy of the Con Com minutes from the meeting the Park Commission attended to discuss this matter. Mr. Chipman stated that he will follow-up with Ms. Trish Brennan confirm what procedures are to be followed.

Flagg Building Update

Mr. Chipman advised the commission that Eagle Sprinkler had completed the work extending the sprinkler and installing with wet/dry system. Mr. Chipman stated that heating elements were in the process of being installed in the sprinkler room, and additional bay of bathrooms and the single bathroom across from the Park and Rec office.

Ms. Korson stated that she had obtained an estimate from David Lucey to do some additional painting of the new entry way, hallway and bathroom entrance area.

Mr. Tom Dumas motioned to approve the Lucey Painting estimate for \$1025. Mr. Jamie Harrington seconded. All in favor.

Ms. Korson advised the commission that the recent gas bill for the Flagg Building for usage from December thru January was approximately \$2000. Ms. Korson stated that the electric bill has been resolved with the police department paying the final two months of their occupancy and NSTAR backing out the charges for the estimated bills thus bringing the account up to date. Ms. Korson advised the Commission that the "second" meter on the bill had been removed by NSTAR.

Miscellaneous

- Ms Korson advised the Commission that the revolving account balance is currently \$111,000 . She stated that upon discussing this with the town accountant, he advised her that funds could be encumbered for anticipated expenses like the Stoddard Park bathrooms repair, Flagg Building repairs, future utility expenses, etc.
- Mr. Chipman stated that the relay system for the field lights will be ready by spring

- The commission will meet at Stoddard Park at 8:30 on Jan 16th to do a facilities walk-about.
- Mr. Chipman spoke with Lacrosse they would like to pick a room for storage at the rate of \$500 per year. There was some discussion about which room would be best. It was decided that a smaller office would be suitable. There was much discussion over keys and door access.
- Ms. Korson will contact Mr. Buday regarding the shelving in the old Park and Rec office
- Mr. Chipman asked Ms. Korson to follow-up with Youth and Family Services to finalize clearing out their old office space so that the rooms could be utilized for cold storage.
- Mr. Chipman stated that the Holliston Business Association is still interested in evening meeting space. Mr. Chipman wondered if there any office space upstairs would be available. Ms. Korson stated that the offices are currently being used and suggested the Recreation Room downstairs be offered to the group for evening meetings. Mr. Chipman stated the group was looking for permanent meeting space and inquired whether the area at the opposite end of YFS was being utilized. Ms. Korson stated that it was her understanding that the office space at the far end would be occupied through the end of June. Ms. Korson stated that due to the confidential nature of the work of YFS she is not certain that department would be open to sharing space. Mr. Chipman stated that the Holliston Business association is looking for evening meeting space and meets occasionally. He suggested that perhaps a wall could be built to isolate the area.
- Mr. Chipman stated that Holliston Youth Baseball should be contacted to initiate a storage agreement now that Parks and Rec have a lease agreement with the School Department.
- Ms. Korson sought clarification from the Park Commissioners regarding the repair of the broken piece of equipment at Pleasure Point. Mr. Nemet stated that he looked the equipment over and determined that he could do the repair himself. Ms. Korson will order the necessary replacement piece from O'Brien and Sons.
- Ms. Korson wondered if the Park Commissioners would consider placing large sandbox structures at the two beaches as a cost saving measure from having to do an extensive sand replacement. Ms. Korson stated that the Con Com will only allow "glacial sand" to be placed at the beaches at a cost of \$1400 per truckload. Ms Korson stated that the one truckload that was delivered last year was completely inadequate. Mr. Chipman stated the Park Commissioners would consider placement of the boxes while on the facility tour on Saturday.

2009 Field Expense and Revenue

Ms. Hedrick handed out field and expenses for 2009 (see attached). The field expenses totaled \$24,619.81; income totaled \$32, 542 with a profit of \$7,922. Mr. Nemet stated that the Moisturetek bills would be lower in the upcoming year due to extensive work they did with new irrigation hook-ups at Flagg, Adams and Stoddard. The only group with an outstanding invoice at this time is Pop Warner Football. Ms. Hedrick stated that they usually pay their invoice late January.

Ms. Hedrick stated that the upcoming field meeting is scheduled for Sunday, Jan 31st at 7:00pm

Evaluation Follow-Up

Ms. Korson and Ms. Hedrick thanked the Commissioners for the thoughtful and thorough evaluations and for the support they have received from the Park Commission. Ms. Korson discussed the billing processes within the department and stated that generally bills are paid within one to two weeks of arriving in the office. Ms. Korson stated that when there is a problem with an invoice it could take some additional time to be paid until the issue has been resolved. Ms. Korson stated that while the Police Dept where are Flagg, the NSTAR bills had been split between three departments created problems in resolving the bills once they were turned back over to the Park Department. Ms. Korson and Ms. Hedrick stated they have appreciated working with Mr. Bob Nemet and look to explore ways to maintain a cooperative and communicative relationship.

Mission Possible Update

Ms. Korson stated that she had received an email from Ms. Liz Nemeth of Mission Possible Holliston advising that the group planned to make a playground equipment purchase; a “tunnel” that is part of their Goodwill Park Playground design has been offered to MPH by the manufacturer; the piece originally was priced at \$6,000 and is being offered to the group for under \$4000 including shipping. Ms. Korson stated that it would be a gesture of goodwill and a strong show of support towards MPH’s work over the past years for the Commission to consider paying for the equipment. Ms. Korson stated that the group had recently come before the Commission hoping for a donation towards a large purchase of equipment and the Commission had been unable at that time to fulfill the request.

Mr. Tom Chipman made a motion to purchase the playground equipment for Goodwill Park for under \$4,000 to include shipping. Mr. Tom Dumas seconded. All in favor.

Mr. Bob Nemet stated that he did not believe the equipment would be able to be stored at the Highway lot due to a recent deliveries of other materials. There was some discussion about storing the equipment here at the Flagg Building.

Motion to ADJOURN at 8:40 am

Respectfully Submitted,
Maureen Korson