

DPW Organizational Study Committee Meeting Minutes

Thursday February 4, 2010 at 6.30pm
Area 019, Holliston Town Hall

Present: Charlie Roberts, Kevin Conley, Dennis Ferreira, Carl Damigella, Tom Dumas.

Committee Organization

The committee proposed and seconded the following committee members to the indicated positions:

Chair – Charlie Roberts
Vice Chair – Kevin Conley
Clerk – Tom Dumas

Carl Damigella stated that the committee should not discuss committee business outside of the meetings and any member that has not taken the State ethics training should do so.

Goals of Committee

The goals of the committee were discussed based on the past DPW study committee's report and information from the Board of Selectman's meeting. It was agreed that the overall goal should be to prepare enough information so that the Town would be able to vote on whether to implement a DPW.

Comparison of other Towns

The committee discussed other towns that have a DPW. It appeared that Holliston is one of a few towns that does not have a DPW. KC had spoken to the Town of Medway and also presented documents from the Town of Norfolk's website. It appeared that Medway hired a DPW Director and allowed them to set up the department how they saw best, without making any initial cuts, whereas Norfolk made cuts initially before hiring a DPW Director.

KC said that Tom Holder from the Town of Medway would be willing to speak to the committee about how they implemented their DPW.

Other Considerations

The committee discussed where the DPW would be based from and it would make the most sense to house all the employees in one building rather than scattered in multiple building. It was suggested that this should be discussed more at a later date, but would ultimately be the responsibility of a DPW Director.

It was also discussed that other departments/responsibilities other than water and highway could come under the responsibility of the DPW, including building and open space maintenance.

Next Meeting

It was discussed that the next meeting should include Tom Holder from the Town of Medway to explain their transition, and representative from the Water and Highway Department so their point of views and comments could be heard. It was decided that this would enable the committee to better understand the tasks involved with implementing a DPW in Holliston.

The next meeting was tentatively scheduled for Thursday February 18, 2010 at 6.30pm.

The meeting was adjourned at 7.50pm.