

Minutes Board of Health Meeting
February 4, 2010

Present: Rich Maccagnano, Pat Duffey, Ken Lefebvre, Ann McCobb
Rich called the meeting to order 7:05 p.m.

Public Comment

No Public Comment

Administrative Items

BOH approved invoices for Richard Wescott and Melissa Parker.

Ann is still working on clarifying the last invoice from Norfolk Ram.

Rabies clinic is scheduled for April 3. Ann announced that the cost would be \$12 per injection which is up \$2 from last year. BOH asked Ann to check with local communities to see what their costs are and if they are not in line with the price we were given then she should check on the cost if we used a different vendor.

All Boards meeting is scheduled for Feb 11, 2010 at 7:00 at the Senior Center. Department heads were asked to decrease their fiscal 2010 budget by 3% and were told that the town employees would get a 3% cost of living raise. Next year's budget will be \$117,156. Ann gave BOH members copies of budget vs actual reports and income statements. Board members will review these items and be prepared to discuss them at the next meeting. (1/2 hour will be allowed)

The Warrant article has been slightly revised by Paul LeBeau. Ann will provide members with a copy of that warrant item. The BOH will have an opportunity to discuss this with the Finance Committee prior to it being published.

Mark Roberts is closing his office and taking a position in England. He will send hard copies of our file to us and keep a CD for ten years. Ann will ask him to also send a copy of the CD.

346 Concord Street

Ann went to site with Dan MacIntyre. No percolation tests were possible due to high water table. No variances are needed.

MOTION: Rich made a motion to allow a sieve analysis in lieu of a percolation test. Seconded by Pat and approved unanimously.

PHER Grant

Ann requested that the BOH allow for clerical payments from the grant so that she can hire someone to help with all the paperwork that needs to be done to administer the H1N1 vaccine program. Rich expressed some reservation explaining that he felt people should volunteer and if one person is paid then everyone should be paid. Pat explained that this person did not attend a flu clinic but was working in the office. Rich requested that Ann run this by Paul LeBeau and offered the following motion provided that Paul approves;

MOTION: Rich made a motion to allow payments to clerical personal in the form of a stipend at a rate of \$12/hour not to exceed 41 hours. Seconded by Ken and approved unanimously.

Feb 6th clinic: 265 People are pre registered as of 1:00 p.m. today. NHS students will be helping as well as community and HERC volunteers. Due to decrease in community interest, this will be the last scheduled H1N1 clinic unless circumstances change.

Additional Vaccines

Board of health asked Ann to look into the possibility of obtaining anti -vericella immunizations that we could offer from the BOH office. Pat with check with Local Public Health Nurses to see if they know of programs to administer this program.

PHER GRANT

Pat is researching the possibility of BOH donating some money to town wide emergency notification system. Chief Cassidy is looking into alternative systems that would allow a tiered approach.

MOTION: Rich made a motion to allow \$3500 to be spent to upgrade the three computers in the office, purchase a laptop, a combination printer, scanner and copy machine and a laser printer with additional drum and cartridge. Seconded by Pat and approved unanimously.

Rich would like to purchase a sign. Pat and Ken felt that we should look into the possibility of utilizing the sign that the Town already owns. Pat will discuss that option with Tom Lambert and report at the next meeting.

Some additional ideas were presented such as a 40 cup coffee maker, storage bins, adjustable sign holders, and second colored vests. It was decided that extra screens were not appropriate for our town.

For items under \$300 do not require state approval. Ann will make a list of all the expenditures to date for the next meeting and hopefully Pat will have some more info on the communication system. Then the BOH can decide what kind of money they have to allocate towards helping with that project.

Meeting Minutes

Motion: Rich made a motion to accept the minutes of the January 21, 2010 meeting. Seconded by Pat and approved unanimously.

Covanta Storm Treatment

Ann reviewed the history of the storm water treatment regulations at Covanta. Since a qualifying event actually occurred since our last meeting the issue is mute. The BOH would like to keep the regulations as they stand until we complete Phase II of the study. We will have an opportunity to weigh in prior to Phase III beginning.

Ann will contact Bruce to clarify that when Phase II is completed, and will forward the results to Rich Wescott for his review. He will then present the findings along with his comments to the BOH for their review.

Motion: Rich made a motion to adjourn at 8:19 p.m., seconded by Ken and approved unanimously

Respectfully submitted,

Patricia J. Duffey, R.N.

Approval date: 2-18-10