

Minutes Board of Health Meeting
February 18, 2010

Present: Rich Maccagnano, Pat Duffey, Ken Lefebvre, Ann McCobb
Rich called the meeting to order 7:05 p.m.

HERC Chairwoman Update

Rich invited Susan to begin the meeting with her agenda items. Susan began by informing the BOH that the HERC Data base is accessible to all members of the HERC executive committee and well as Ann McCobb and Liisa Jackson. The issue of MRC applications was discussed and Ann will check with Jackie Dellicker to see if the applications are public records. The concern is that people's social security number is on the application form.

The next discussion point was that according to Susan the last two flu clinics were not run according to EDS plan. Susan claims that the BOH stated that they did not want HERC to be involved in the clinics but wanted to use the HERC volunteers to volunteer at the clinics. Since Susan felt that the clinics were not run by EDS system it created animosity where there didn't need to be animosity. She feels that the BOH has not shown respect to HERC members. She also raised the issue of a MRC Executive committee member who volunteered to work at the last clinic but was not utilized.

Bill Tobin stated that HERC is for emergencies. That is when the EDS would come in but not for flu clinics.

Liisa Jackson wondered how we could move ahead with partnering and support of BOH. She felt we should try to put the hurt feelings aside and work towards building a good working relationship.

Ann raised the issue of Regional report which traditionally comes from the health director. In the future, Liisa will communicate directly to Ann and Ann will convey Liisa's messages to the HERC through Susan. Susan asks that Liisa not send her communications if she does not wish to have her input.

Ann mentioned some changes to the SOP that she noted needed to be made. The BOH will review the changes after HERC has had a chance to discuss them.

She also asked HERC to take care of the business of re-electing or extending the term of their officers.

BOH asked that HERC make a recommendation to the BOH as to who they wish to be appointed to the HERC Executive committee annually at their April Meeting. Also suggested that HERC Executive committee consist of an odd number of individuals either 7 or 9.

Issue of BOH inviting Flu clinic volunteers to attend the annual meeting with the hope of recruiting them. Susan was not comfortable with this concept but understands that it is going to happen.

All agreed that it was good to air our differences and committed to working toward working harmoniously together.

Motion: Rich made a motion to accept the February 4 minutes as presented. Pat seconded and the motion passed unanimously.

Administrative Items

Dr. Polling agreed to administer rabies vaccine at the Highway Dept on April 3rd for \$10 each.

Mark Roberts will provide the board with Hard copies of his files as well as a CD of the information at no cost to the BOH

BOH approved invoice for Bill Mayer and NCR paper for Health Inspector

BOH reviewed letter that was written to flu clinic volunteers and agreed that Pat would send it out after grammar was corrected by Ann

Ann explained that no rules had been established for the budget at this time. She reviewed each line item for the members. Budget will have to be further reviewed once the personnel matters are clarified and rules established.

Mrs Scott wrote a letter of complaint about the \$250 they were being charged because they let their permit lapse. The BOH discussed the situation. Twenty people applied on time and received their permits. One person paid the \$250 because they registered late. Mr. Scott would be number 21 who applied. There are forty people who held permits last year and have not yet applied. Although the BOH felt badly about this they felt there was nothing they could do and still be fair to others. Ann was asked to write a letter to explain that we felt badly but really had no fair option.

Quinsigamond Community College class will be on March 16. BOH signed application fee. Rich, Pat and Ann plan to attend.

April 1 BOH meeting is re scheduled to April 29th to accommodate Ann's vacation.

Water Department promised to provide BOH with all results of their testing. The BOH has not received any results. Ann contacted the Water department office and received lab results electronically which she will forward to BOH. Ann will speak with Ron Sharpin next week about getting future results sent to us.

Pat requested that Ann send the Agenda for BOH meeting to the BOH members in advance of the meetings.

Discussion of Revision of local Title V regulations was postponed until the next meeting.

Motion: Rich made a motion to adjourn at 9:40 p.m., seconded by Ken and approved unanimously

Respectfully submitted,

Patricia J. Duffey, R.N.

Approved: 3-4-10