

## Minutes Board of Health Meeting

July 1, 2010

Present: Rich Maccagnano, Pat Duffey, Ken Lefebvre, Ann McCobb

Rich called the meeting to order 7:00 p.m.

### Public Comment

None

### Administrative Items

Two invoices for the Beach testing were approved.

Noise Study: Planning Board will hear the results of the noise study on July 12<sup>th</sup> at 7:30 p.m. in Selectmen's meeting room. Ann will post for the BOH to attend.

Open Air Markets: Ann provided BOH with state guidelines for Open Air Markets. People who have state certified kitchens could post their certificate and sell food at the Mayor's Market.

Appointment Letter: BOH signed Ann's appointment letter

Open Meeting Law Changes: New law is in effect. Email portion is still being reviewed.

Needham Drug recycling program was under the direction of the Police and made possible by a grant from DEA. Ann will discuss with Holliston Police to see if something can be set up.

### Approval of Minutes

**Motion: Rich made a motion to approve the Minutes of the June 17, 2010 meeting as presented seconded by Pat and approved unanimously.**

### Century Health Care

Representatives of Century Health Care came to discuss their pending contract with the BOH. Juanita Kidder, Judy Boyco, Jean Sniffin and Clare Cofran, CFO attended. Ann McCobb discussed various chains of communications with them and stressed that due to the limited budget these lines need to be as clean as possible as we are billed on an hourly basis. All requests for services need to be cleared through the Health office before acted on unless of an extremely urgent nature.

BOH requested that Jean Sniffin be named in the contract as our primary Public Health Nurse but Century was unwilling to do that. They assure us that Jean will be the primary person unless she is on vacation. Since there is a sixty day clause in the contract, it was agreed to waive that requirement.

Clarification was needed regarding the Agency's responsibilities in "running" flu clinics for the Town.

- The Question is: Do the Medical orders that Century Health Care has cover Nurses who are not employed by Century but instead volunteer to help the Town of Holliston.
- **The answer is NO and has always been NO. Dr. Sabin is writing orders that cover the Nurses employed by Century Health Care only.**

Therefore the service Century would provide is a Registered Nurse who would personally administer vaccine to Holliston Residents for \$55/hour and \$3/ injection to administer vaccine provided by the Town.

Judy Boyco confirmed that they would never be able to provide a large group of nurses to staff a large clinic as they do not have the resources.

Further, Century has a policy that they do not service anyone under 18 years of age and Dr. Sabin, their medical director, will not provide orders for anyone under 18.

Pat explained to Century that with the current DPH guidelines being to inoculate everyone over 6 months of age, it was unlikely that Century would be able to play an active role in any flu clinics that the Holliston BOH might run. Pat also explained that Holliston has a very active MRC and it appeared that utilizing those volunteers would be the most expedient way to get the citizens inoculated. She agreed. The topic of the grant come up briefly and all agreed that some kind of shared nursing services might be a good way to get non mandated nursing services for the surrounding towns.

#### **H1n1 Vaccine**

Ann reported to the BOH that 390 doses of unexpired vaccine had been removed from the refrigerator and allowed to expire due to improper temperature control. Ann has reported this incident to the State. Rich asked Ann to arrange for the employee to come to the BOH next meeting on July 15 to explain what happened.

Ann McCobb will prepare a written statement and provide it to the BOH prior to the next meeting. Ann will also look into the necessary procedures and inform the chair prior to the next meeting.

#### **Planet Aide**

A complaint was written to the EPA regarding spray painting at Planet Aide. Michelle DelMarre will visit and Ann will accompany her. Ann will arrange to bring Michelle to Stoneworks and Diamond Diagnostics while she is in town.

#### **Principal Clerk Position**

Ann assures the Board that if this is approved it can be accomplished within the existing approved budget. It will not be necessary to go to the Finance Committee for any further funding.

**Motion: Pat made a motion to adjust Lisa Deering's Date of Hire to coincide with the start date of the Principal Clerk Position pending review by Paul LeBeau**

**Motion passes by a vote of 2-1**

**Motion: Motion to adjourn at 8:45 p.m. by Rich. Seconded by Pat and approved unanimously.**

**Respectfully submitted:**

**Patricia J. Duffey, R.N.**

Approved: 7-15-10