

**Minutes Board of Health Meeting
March 18, 2010**

Present: Rich Maccagnano, Pat Duffey, Ken Lefebvre, Ann McCobb
Rich called the meeting to order 7:05 p.m.

Approval of Minutes

Motion: Rich made a motion to approve the March 10, 2010 minutes as presented. Seconded by Pat and approved unanimously.

Motion: Rich made a motion to approve the March 4, 2010 minutes as presented. Seconded by Pat and approved unanimously.

7:15 Budget

Jay Leary represented the Finance Committee as a resource to the BOH. Members presented their versions of the budget. Each line item was discussed individually to ascertain where the differences lie. Once the items of agreement were established, the BOH worked on coming to some sort of agreement on the other matters. Employee cost of living raises was one item that required much discussion. Jay explained that although the Finance Committee has traditionally recommended a 3% raise, this year they did not make a recommendation leaving the decision up to individual boards. Rich felt that the employees are the strength of the organization and should receive their 3% cost of living raises. Ken and Pat agreed that it is the employees who keep the department going, but in the current financial times it was unrealistic to be giving raises. They felt that to be able to keep the employees employed without cutting their hours was good. The other item of disagreement was the Food Service Inspection line item. Rich was in favor of decreasing that line item and having Ann take on the additional food inspections. Pat had a meeting with the Food Inspector, Lenny Izzo, in preparation of the meeting during which Pat and Lenny prepared a list of the establishments in town that required inspections and the frequency that the inspections should be done. Pat was not in favor of having Ann take over this role. She felt that Lenny was beginning to establish a relationship with the establishments and that should be further developed rather than throwing someone else into the mix. She also felt that Ann already had too much on her plate and should not be given further responsibilities. This was discussed at length. Rich asked for input from Lenny, who was in attendance. Lenny did not see much room for decreasing the current budget.

Lisa Deering also attended the meeting and appealed to the BOH not to disconnect the fax machine. After much discussion and an indication from Jay Leary that he expected the recommended percentage decrease would be altered by the Finance Committee, the BOH decided to accept Ken's version of the budget which offered a slight COL increase to the employees, had a slight decrease in the Food Service Budget line and eliminated the fax machine.

Motion: Pat made a motion to accept Ken's version of the Budget, seconded by Ken and approved unanimously.

Administrative Items

Animal Nominations:

Motion: Pat made a motion to nominate Don Kramer, Ann McCobb, and Cheryl Rudolph for a one year term beginning May 1, 2010 and ending April 30, 2011, seconded by Ken and approved unanimously.

Local Title V Regulations:

Ann is working on revising the regulations.

HERC

Ann is working on revising the SOP.

Norfolk Lane

Planning Board denied petition to create two new lots.

117 Hemlock

Planning asked for sub surface drain on Hemlock. Needs to be 25 ft away from septic.

84 Chamberlain

Owners of Chamberlain Pines seeking to put a bubble over the tennis courts.

There are new beach regulations.

There is no funding for tobacco thus far.

Department head meeting changed to April 3. Ann asked for someone to attend. Pat will try. If she is unable, Rich will try.

Metrowest Consortium

Ken attended the grant meeting. He felt that they were trying to get people hooked on concepts but then offering no money to keep the projects going. He did not feel we should get involved and other members agreed.

Motion: Rich made a motion to adjourn at 9:55 p.m. seconded by Pat and approved unanimously.

Respectfully submitted,

Patricia J. Duffey, R.N.

Approved: 4-15-10