

**Minutes Holliston Board of Health Meeting  
January 21, 2010**

Present: Rich Maccagnano, Pat Duffey, Ken Lefebvre, Ann McCobb  
Rich called the meeting to order 7:05 p.m.

**Public Comment**

Paul Saulnier reports that he spoke with Maureen Korson at the Parks department regarding the recommendation by Clivus for a de-humidifier for the bathroom at Stoddard Park. She told Paul they were looking into it and did not need his help.

**Administrative Items**

**Invoices to pay:**

Norfolk Ram produced an invoice that there were some questions about. Ann will compare the invoices that have been paid to be sure that we haven't been double billed. Century Health systems invoice was approved and signed as was the invoice from Town Council.

**Meeting Minutes:**

**Motion: Rich made a motion to accept the minutes of the January 7, 2010 meeting. Seconded by Pat and approved unanimously.**

**449 Adams Street:**

The engineer submitted a request for local upgrade approval in order to design the plan for this failed septic system. Ann observed the soil tests and found the ground water to be high and perc tests unable to be conducted. She recommends the BOH approve the following motion.

**Motion: Rich made a motion for approval of a grain size analysis in lieu of a Percolation test at 449 Adams Street seconded by Pat and approved unanimously.**

**Rabies Clinic:**

Ann has set up the annual Rabies clinic for the Saturday, April 3, 2010 at the Highway Department Barn. The Town Clerk will participate and license dogs. The Animal Control Officer and Don Kramer have been notified. Dr. Poling has volunteered his services along with a vet technician. The rate will be established once the cost of supplies is known. It will run from 9:00-11:00. Dogs must be on leashes and cats in crates. Ann will take care of the publicity.

**Reverse 911 System:**

Ann spoke with Andrea and was told that since this is not a responsibility of the BOH they should speak with the Selectmen directly.

**Covanta Noise Study**

The planning board has the results of the noise study. They are requiring more testing of Epsilon. There are exceedances on perimeter that were not addressed in the report. Geoff Zeamer requests that Ann keep the Planning Board and ConCom in the loop when she receives complaints. One complaint was received on Christmas Eve regarding the back up beeper. Ann investigated and the only change she found was the usual machine was damaged in a fire and a substitute machine was being used which had a different alarm sound.

### **Health Director Report**

#### **Warrant Article for Revolving Account:**

Ann wrote the article and had it reviewed by Paul LeBeau and the Town Accountant. She put in a number of 16 thousand which will be reviewed by the Finance committee and the BOH will have input in that decision.

**Motion: Rich made a motion to accept the Article for Town Warrant as presented to allow the creation of a revolving account for reimbursement for flu vaccine. Seconded by Pat and approved unanimously.**

#### **H1N1 Grant Money:**

Board discussed several options. Rich would like to purchase a message Board, Pat would like to look into enhancing the emergency notification system for town, Ann would like technology updates for the office. Everyone will research their ideas and come back to the next meeting with the expected estimates and recommendations.

#### **Liaison between BOH and HERC:**

After BOH attendance at the last Executive Committee meeting of the HERC board members were asked by the committee to define the liaison role. The BOH had a lengthy discussion and the following motion was presented:

**Motion: Rich made a motion that all communication between the BOH and HERC will go through Ann McCobb and the Chair of HERC seconded by Ken and passes by a vote of 2 in favor and 1 abstain.**

Ann will communicate this decision to the HERC Chair as well as the standing appointment that has been scheduled for the HERC to report to the BOH on the third Thursday of every month at 7:05 p.m.

#### **H1N1 Clinic:**

Ann reports that January 9<sup>th</sup> clinic went very well. Preliminary plans have been made to hold the next clinic at St. Mary's Parish Hall on Saturday, February 6<sup>th</sup> at noon. BOH instructed Ann to contact the chair of HERC and request 10 volunteers to help with the clinic.

### **Stoneworks, 53 Jeffrey Avenue**

Rodenheiser has been picking up the disposal slips and pumping out their industrial wash water. Ann is keeping on top of this and Michelle Delmarre is expected to visit the site soon. The company is under a DEP Consent Order to provide State with either an Industrial Wastewater Holding Tank Completion

Certificate, or install a closed loop water filtration system by 3/29/10. The DEP has not received either at this time. The \$3,000 fine was divided into monthly payments in the consent order.

### **Health Director Report continued**

#### **Budget:**

Ann was told at the Department Heads' Meeting that the process of establishing a new budget is delayed as the Finance Committee is waiting to hear what money will be available from the State. Paul LeBeau encouraged all departments to begin by coming up with a budget three percent below last year's budget. Ann presented the current budget to the BOH. They will review the budget and come to the next meeting with their actual ideas of how to decrease it. BOH members must keep in mind that the salary items which amount to approximately 100k will not be reduced and probably employees will be given a cost of living increase which is not under the control of the BOH.

#### **Food Pantry fee waiver:**

Food Pantry sent a request to waive their \$75 permit fee for their Souper Bowl fundraising event on February 6<sup>th</sup> at Town Hall.

**Motion: Rich made a motion to waive the fee seconded by Ken and approved by a vote of 2 in favor and one abstain.**

Rich stated that this issue could be discussed at the next meeting if BOH members would like to establish a policy on these requests. Ken preferred that we discuss each one individually. Pat continues to reiterate that she does not feel the BOH has the right to make charitable donation on behalf of the town residences. She feels that if there is a cost to the town then at least that amount of money needs to be raised by the permit.

### **Stormwater at Covanta**

We need to gather information on this because we have never had a qualifying event. This needs to be coordinated with the ConCom and Planning Board.

### **New Board Business**

Dan Ottenheimer discussed a new system (Oakson, Inc. Perc-Rite drip dispersal system) with Ann. He has been contacted by Commonwealth Engineering to design Summitpoint systems (new construction.) It is a bed system and the local regulations do not prohibit this. There will be a training on this system which Ann and Rich will attend in March.

**Motion: Rich made a motion to adjourn at 9:40 p.m., seconded by Ken and approved unanimously.**

Respectfully submitted,

Patricia J. Duffey, R.N.

Approved: 2-4-10