

**BOARD OF WATER COMMISSIONERS  
AUGUST 20, 2008  
MEETING ROOM 105**

Present: Jared Adams, Jeff Weise,  
Doug Valovcin, Ron Sharpin

**Meeting convened at 7:00 pm**

**Meter Change-Out**

Pat Duffy, Member of the Board of Health, and Ann McCobb of BOH were present.

**Status of Non-Responders**

The board discussed the list from Mass Installation and the list from Mr. Valovcin. Mr. Adams requested that they check with the Assessor's Office to determine the legal owners.

**Mr. Adams made a motion: "Motion to go into EXECUTIVE SESSION for the purposes of discussing litigation regarding the plans of how we are going to enforce and get this matter cleaned up in the courts. And I have several opinions of some attorneys to discuss."**

**Mr. Weise seconded the motion.**

**Mr. Weise voted "AYE" in favor of the motion.**

**Mr. Adams voted "AYE" in favor of the motion.**

Ms Duffy and Ms McCobb left at 7:14pm.

**EXECUTIVE SESSION – 7:14pm**

Present: Jared Adams, Jeff Weise, Doug Valovcin, Ron Sharpin

**EXECUTIVE SESSION closed at 7:45pm**

Present: Jared Adams, Jeff Weise, Doug Valovcin, Ron Sharpin

**OPEN SESSION – 7:45pm**

Pat Duffy returned to the meeting.

Mr. Adams informed the audience that the department is in the process of “tightening up” the list of the approximately 31 homeowners who have resisted, by one means or another, the installation of new meters in their home. Once that has been accomplished, the department will be undertaking a court route to enforce the installation of those meters. The BWC will review the list after tightening it up, and a last attempt at communication has taken place.

Pat Duffy left at 7:47pm.

Bobby Blair asked why the water ban still exists – he has standing water in his garden. Mr. Adams stated that the ban will stay in effect because the department plans to conduct hydrant flushing in the fall and current production levels are not sufficient for flushing..

**Deer Run – Response to Planning Board**

Mr. Sharpin informed the board that he has sent comments to the Planning Board regarding Deer Run at 379 Underwood Street. Attorney Michael Healy contacted Mr. Sharpin regarding the matter and asked to speak to him about the development. Mr. Valovcin was informed by the Fire Department that they recently had poor water pressure while conducting training at 245 Underwood Street.

**Cedar Knoll Estates – Response to Planning Board**

This is a five-lot development on Highland Street near the Medway line. The board discussed possible issues involved.

**Water Department Activities**

**Water Quality Complaints**

Mr. Sharpin discussed the new twenty-one water quality complaints that were received during the last week. Mr. Sharpin displayed his latest update on the situation. It will be posted on the Water Department’s website tomorrow.

**Well #4 - Status**

Well #4 remains off-line. Earth-Tech personnel are working on the problem. They are also in contact with Ali Parand who is the engineer dealing with Well #6.

**Well #2 - Status**

Mr. Adams reviewed the future plans to use property donated by the Poitras family to replace septic systems of houses near Well #2.

**Well #6 - Status**

Pilot testing will begin on August 21, 2008. One run takes 30 hours.

The board discussed the costs involved with the new polymer.

### **Leasing of Standpipe**

The board discussed the Request for Proposal for leasing the standpipe for cellular use.

### **October Town Meeting**

Mr. Adams asked Mr. Sharpin to examine budgets and actual costs where some budgets may have been underfunded. Transfers may need to be proposed for the October Town Meeting.

### **Cutler Heights Project – Status**

Since Mr. Adams noticed that the Cutler Heights project has received funding, he wants to insure that there will be an accessible road to Mt. Hollis tank.

### **Minutes – Review/Approval**

No minutes were reviewed.

### **Invoices and Change Orders**

Invoices and change orders were signed by the board.

### **Meter Testing Report**

Mr. Valovcin distributed a statistical report on meters that were pulled during the new meter installation.

Brian Keating of the Water Department had pulled eight meters of each type. He conducted tests on these meters. The report displays the statistics on the accuracy of the meters, including minimums and maximums. Most meters were running slower than the standard – this was expected since meters tend to slow down over time recording the water usage.

### **KPI – Contract**

The BWC discussed the possibility of a new contract with KPI for the new meter reading system.

Mr. Adams made a motion: **“Motion to adjourn”**

**Mr. Weise seconded the motion.**

**Mr. Adams and Mr. Weise voted in favor of the motion.**

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The meeting adjourned at 8:40pm.

**Next BWC meeting – SEPTEMBER 10, 2008 at 7:00pm**

Respectfully submitted,

Tricia Keating

Clerk

Approved 10/7/08 as amended

## **AGENDA**

### **Board of Water Commissioners Meeting**

**August 20, 2008**

***(Meeting to start at 7:00 PM in Room #105)***

- **Public Comments - (7:00-7:15)**
- **Review of Previous Discussions – (7:15-7:45)**
  - \*Meter Change-Out:
    - Status of None Responders
    - No Response Letter
    - Court Order
  - \*Deer Run-response to Planning Department
- **Discussion – (7:45-8:00)**
  - \*Cedar Knoll Estates-response to Planning Board (9/4/08)
- **Water Department Activities: (8:00-8:30)**
  - \*Water Quality Complaints
  - \*Well #4-status
  - \*Well #6-status
  - \*Hydraulic Simulation Model-FST contract
- **Minutes-review/approval – (8:30-8:45)**
- **Invoices, Contracts and Change Orders (8:45-9:00)**
- **On-Going Activities –Status**
  - \*Chemistry Study-status

**Next BWC Meeting – September 3, 2008 @7:00PM @ Town Hall**