

BOARD OF WATER COMMISSIONERS
January 29, 2008
MEETING ROOM 019

Present: Jared Adams, Mike Nagle,
Doug Valovcin, Ron Sharpin

Meeting convened at 7:00 pm

Preparation for meeting with Finance Committee

The BWC will meet with the Finance Committee at 9:00pm tonight to present their FY09 budget.

Mr. Sharpin distributed the Water Department Revenue Forecast – Version I and Version II. The board discussed the various components of the forecast.

Borrowing will not be needed for the repairs to the Oak Street and Mt. Hollis tanks.

Money from the Milford Water Company will go into the Reserve Fund

Foreman position for the Distribution system has not yet been posted

New structure needs to be built for Well #1's day tanks, bulk chemical storage, and pumping mechanisms

The board postponed a discussion of the Operation and Capital budget.

Invoices and Change Orders

Invoices and change orders were signed by the board.

Operating Budget

Mr. Adams discussed the salary components of the Operating Budget. He wanted to clarify the titles of positions in the Water Department.

ZBA Project Review/Comments

The board reviewed a project for the Zoning Board of Appeals and determined that it is outside of Zone 2.

Water Quality Complaints

Mr. Sharpin reported that complaints about water quality have subsided but are still coming in.

Well #1 – Status

Mr. Valovcin updated the board on the problems with the filter at Well #1.

Well #4- Status

Roberts reported today that their clarifier is not removing the 90% or more of the iron. They will return tomorrow to work on the problem.

Well #6 – Status

The Well #6 Treatment Plant goes on-line today.

BWC Meetings – Changes

Mr. Adams proposed that the Board of Water Commissioner meeting begin at 7:30pm instead of 7:00pm beginning with the next meeting. Mr. Valovcin, Mr. Nagle, and Mr. Sharpin agreed with the new time start.

Mr. Adams also proposed that the board switch to meeting every OTHER week rather than every week. Mr. Nagle, Mr. Sharpin, and Mr. Valovcin agreed.

The next meeting will be held February 13, 2008 at 7:30pm.

Minutes Review

No minutes were reviewed.

Mass Installation – KP Electronics - Status

Mr. Valovcin updated the board regarding the on-going installation of the new meters and MTUs by Mass Installation. He is working with KP Electronics on making adjustments to KP's computer application. KP Electronics will be coming Friday to continue training of the staff.

Mr. Adams made a motion: **“Motion to adjourn”**

Mr. Nagle seconded the motion.

Mr. Adams and Mr. Nagle voted in favor of the motion.

The meeting adjourned at 8:49pm.

Next BWC meeting – February 13, 2008 at 7:30pm

Respectfully submitted,

Tricia Keating

Clerk

Approved February 27, 2008 as written

AGENDA

Board of Water Commissioners Meeting

January 29, 2008

(Meeting to start at 7:00 PM in Room #019)

- **Discussions and Public Comments (7:00-7:10)**
- **ZBA Project Review/Comments (7:10-7:15)**
- **Water Department Activities: (7:15-8:00)**
 - *Water Quality Complaints
 - *Well #1 – status
 - *Well #4 - status
 - *WTP #6 – status
- **Preparation for meeting with Finance Committee (8:00-8:45)**
- **Minutes-review/approval (8:45-8:50)**
- **Invoices, Contracts and Change Orders (8:50-9:00)**
- **ADJURN-Meeting with the Finance Committee (9:00-10:00)**

On-Going Activities –Status

- Chemistry Study-RFQ under review
- Hydraulic Simulation Model RFQ
- Highland Meadows – letter to ZBA and Town Counsel
- Meeting with Selectmen and Mr. Perejda on Cutler Heights housing
- Marian Community Development – expansion of Spiritual Life Center and request for Holliston to supply water to this Medway development.

Next BWC Meeting- Feb 6, 2008 @7:00PM @ Town Hall