

## HOLLISTON HOUSING TRUST

SEPTEMBER 19<sup>TH</sup> 2019 7.30AM IN ROOM 105

Present at meeting: Bryan Clancy, Greg Carey, Diana Harrington, Warren chamberlain, Kay Baxter, Diane McDermott (via phone)

- 1) 172 Concord St update: moved front door for stairs to be to code. Must put front porch back. Half bathroom on first floor plus laundry on first floor. Will probably raise grade in back so septic can be gravity driven and not have a pump. Basement is nice and dry. Roof is on. Still waiting on selection process.  
Habitat Bill for \$40,809.88  
Bryan made a motion to approve habitat invoice  
Greg so moved motion  
Warren seconded motion  
Diana, Diane, Kay all said Aye Bryan recused himself from vote.
- 2) Liz Rust monitoring update : housing monitoring report sent to Karen Sherman. All affordable clients okay. Liz checked all houses. Sent out questionnaire to all houses, checked registry – get's a certification from everyone.
- 3) Single Family program : proposal from Liz Rust \$4500 for first \$1500 for second and \$1500 for each additional unit.  
We would like to proceed with Liz Rust single family program.  
Bryan presents motion to approve reactivation of single family program for \$6000  
Greg so moved  
Warren seconded motion  
All in favour- all said Aye  
Bryan presented motion to approve remaining \$250 payment to Liz Rust for monitoring program

Warren so moved

Greg seconded

All in Favour- All said Aye

4) Financial Status : as of June 12 minutes \$594,000 in account  
\$110,000 spoken for by Habitat

Bills approved for Habitat June 12<sup>th</sup> bill of \$49,864.08

Bill approved for Habitat Sept 19<sup>th</sup> bill of \$40,809.88

Total of \$90,673.96

\$110,000.00 approved for Habitat so remaining amount of  
\$19,326.04 still available for Habitat bills.

5) Approval of Meeting Minutes: Bryan presented motion to approve  
both Feb 5<sup>th</sup> and June 12<sup>th</sup> of 2019 meeting minute. So moved by  
Greg, seconded by Warren All in Favour- All said Aye.

6) Next meeting date picked 15<sup>th</sup> October 7.30 am

Motion to Adjourn meeting- All in favour Aye.