

**MINUTES**  
**Regular Meeting**  
**HOLLISTON HOUSING AUTHORITY**  
**January 10, 2024**

**1. Chairman called the meeting to order:**

Roll Call: @ 6:02 PM

Present: Fred Bray

Anthony Damigella

Hayley Fetrow

Absent: Carl Damigella

**2. Minutes:**

Upon vote, motion by Commissioner Anthony Damigella to approve the December 13, 2023, minutes, seconded by Commissioner Hayley Fetrow

**Vote: 3-0**

**3. Account Payable Warrant**

Upon vote, motion by Commissioner Hayley Fetrow to approve the January 10, 2024, Account Payable Warrants as presented, seconded by Commissioner Anthony Damigella

**Vote: 3-0**

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**4. Financials** – solar farm is 100% up and running. Electric is lower.

**5. Vacancy Report** - 1 vacancy

**6. Old Business:**

**7. New Business**

a. Motion to approve the Substantial Completion of the Exterior painting Project at Cole Court.

Upon vote, motion by Commissioner Anthony Damigella to approve the Substantial Completion of the Exterior Painting Project at Cole Court, seconded by Commissioner Hayley Fetrow.

**Vote: 3-0**

**8. Other Business**

a. Paul Landers:

- Septic up at families, 1<sup>st</sup> phase is done they will be back in Spring.
- Working on capital projects, RCAT will do maintenance work on capital projects.
- Working on capital plan
- Paving up at Family is part of capital plan now.
- Waiting for paperwork on flooring project
- Kitchen project ready to be put out to bid.

b. Section 8 –

**9. Other appropriate Business to come before the board –**

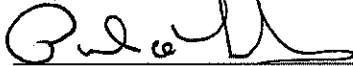
**10. Residents**

- Tenant has food (compos) in bags hanging outside door.
- Stockade Fence out back needs to be stabilized
- Discussed snow storm
- Would like ice melt buckets on all porches

**11. Next Board Meeting: February 14, 2024**

No further business to come before the board: Upon vote, motion by Commissioner Anthony Damigella, seconded by Commissioner Hayley Fetrow, it was voted to adjourn the meeting at 6:42 PM.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Paul O. Landers", written over a horizontal line.

Paul O. Landers, Executive Secretary